



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

February 18, 2020

**ARTHUR B. LICYAYO JR.**  
ANAYAS Catering

Dear *Mr. Licayao*:

We are pleased to notify you that your price quotation and proposal for the procurement of meals and snacks for PSB Meetings and Assessments for Teacher 1 in the amount of PHILIPPINE PESOS **Fifty Two Thousand Three Hundred Ninety Two Pesos Only (Php 52,392.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V.**  
*Schools Division Superintendent*

**CONFORME:**

\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

02/18/2020  
/pjin/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

February 20, 2020

**ARTHUR B. LICYAYO JR.**  
ANAYAS Catering

Dear Mr. Licayayo:

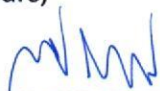
This refers to our award of contract to your company for the procurement of meals and snacks for PSB Meetings and Assessments for Teacher 1 in the amount of PHILIPPINE PESOS **Fifty Two Thousand Three Hundred Ninety Two Pesos Only (Php 52,392.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

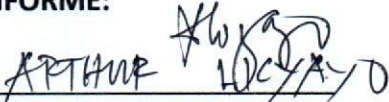
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO V.**  
*Schools Division Superintendent*

**CONFORME:**

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

02/20/2020  
/pjn/





# Quality Form

## BAC Resolution



Document Code: TLF-OSDS-BAC-007

Revision: 00

Effectivity date: 08-20-2018

Name of Office:

**OSDS-BAC**

### RESOLUTION NO. 043, S. 2020

#### RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ANAYAS CATERING

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of meals and snacks for the conduct of “PSB Meetings and Assessment for Teacher I” with an Approved Budget for the Contract (ABC) of **Fifty Three Thousand One Hundred Pesos only (P53,100.00)** (Annex A);

**WHEREAS** on January 20, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ANAYAS CATERING	₱ 52,392.00
CAB ONE FOODS	₱ 53,100.00
THIKFACE FOOD SERVICES	₱ 60,180.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
THIKFACE FOOD SERVICES	Quote above ABC


**WHEREAS** the proposal of **ANAYAS CATERING** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Two Thousand Three Hundred Ninety Two Pesos only (P 52,392.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ANAYAS CATERING** for the procurement of meals and snacks for the conduct of “PSB Meetings and Assessment for Teacher I” in the amount **Fifty Two Thousand Three Hundred Ninety Two Pesos only (P 52,392.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 17<sup>th</sup> day of February 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**FERNANDO B. ELEPONGA**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**BELEN TOMIM**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

Approved on 2/17/2020



# Quality Form

## BAC Resolution



BAC-007  
Revision: 00  
Effectivity date: 08-20-2018

Name of Office:  
**OSDS-BAC**

### RESOLUTION NO. 005, S. 2020

#### RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

**WHEREAS** the BAC received a request for the procurement of snacks for the conduct of **"Orientation of Division HRMPSB Sub-Committee on the Assessment of Teacher I"** with an Approved Budget for the Contract (ABC) of **Eleven Thousand Eight Hundred Pesos only (P11,800.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

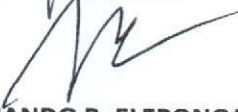
**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of snacks for the conduct of **"Orientation of Division HRMPSB Sub-Committee on the Assessment of Teacher I"**;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


January 08, 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**FERNANDO B. ELEPONGA**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**BELEN TOMIN**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**



**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

Approved on 1-8-2020  
(date of approval)



**PURCHASE ORDER**

DepEd, Division Of Baguio

Entity Name

17

Supplier : <b>ANAYAS CATERING</b>	P.O. No. : 20-02-026
Address : Marcos Highway, Baguio City	Date : February 19, 2020
TIN: 941-790-652	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	LUNCH	66	148.00	9,768.00
		Senior High School - Day 1 to Day 3			-
2	pax	LUNCH	123	148.00	18,204.00
		Junior High School - Day 1 to Day 3			-
3	pax	LUNCH	129	148.00	19,092.00
		Elementary - Day 1 to Day 3			-
4	pax	LUNCH	18	148.00	2,664.00
		SPED - Day 1 to Day 3			-
5	pax	LUNCH	18	148.00	2,664.00
		Kindergarten - Day 1 to Day 3			-
		*packed lunch with bottled water			-
		*To be delivered on different venues			-
		*Actual date of meetings and venue to be determined 5 days prior thereto			-
		*Day 1: Inihaw na Liempo, Chicken Cordon Bleu;			-
		Enseladang Sayote Tops: Banana, Rice			-
		*Day 2: Beef Caldereta; Breaded Meatballs, Chopsuey,			-
		Apple, Rice			-
		*Day 3: Pork Teryaki, Chicken Shangjai roll, Buttered			-
		Vegetable, Banana, Rice			-
		TO BE DELIVERED TO DIFFERENT VENUES			-
		***NOTHING FOLLOWS***			-

Meals and snacks for the PSB meetings and Assessments for Teacher 1

	TOTAL	52,392.00
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Total Amount in Words: **Fifty Two Thousand Three Hundred Ninety Two Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:

Very truly yours,

  
 \_\_\_\_\_  
**ANAYAS CATERING**

  
**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

Date

Fund Cluster : <u>01</u>	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 <b>LILIBETH G. DEGSI</b> Accountant III	Amount : _____



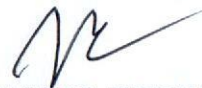
Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **February 11, 2020** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ANAYAS CATERING	CAB ONE FOODS	THICKFACE SERVICES
1	pax	66	<b>LUNCH</b> Senior High School - Day 1 to Day 3	<b>52,392.00</b>	9,900.00	11,220.00
2	pax	123	LUNCH Junior High School - Day 1 to Day 3		18,450.00	20,910.00
3	pax	129	LUNCH Elementary - Day 1 to Day 3		19,350.00	21,930.00
4	pax	18	LUNCH SPED - Day 1 to Day 3		2,700.00	3,060.00
5	pax	18	LUNCH Kindergarten - Day 1 to Day 3		2,700.00	3,060.00
			*packed lunch with bottled water			
			*To be delivered on different venues			
			*Actual date of meetings and venue to be determined 5 days prior thereto			
			*Day 1: Inihaw na Liempo, Chicken Cordon Bleu; Enseladang Sayote Tops: Banana, Rice			
			*Day 2: Beef Caldereta; Breaded Meatballs, Chopsuey, Apple, Rice			
			*Day 3: Pork Teryaki, Chicken Shangjai roll, Buttered Vegetable, Banana, Rice			
			TO BE DELIVERED TO DIFFERENT VENUES			
			***NOTHING FOLLOWS***			
				<b>52,392.00</b>	53,100.00	60,180.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
ARIEL BOTACION  
Canvasser:

  
FERNANDO B. ELEPONGA  
BAC Vice Chairman

  
FRANCISCO C. COPSIYAN  
Member

  
BELEN R. TOMIN  
Member

  
NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN