



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

Dec. 23, 2019

LASER MARKETING

4th Floor, Porta Vaga, Session Road., Baguio City

Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of HRD Materials and Supplies in the amount of PHILIPPINE PESOS **Eighty Six Thousand Nine Hundred Sixty Seven Pesos and 70/100 only (Php 86,967.70)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

Feb. 03, 2020

(Date)

12/23/19
/pjn/



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

Dec. 27, 2019

LASER MARKETING

4th Floor, Porta Vaga, Session Road., Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of HRD Materials and Supplies in the amount of PHILIPPINE PESOS **Eighty Six Thousand Nine Hundred Sixty Seven Pesos and 70/100 only (Php 86,967.70)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,



MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

CONFORME:

Gayons Zina Z. Tumbayan
(Signature Over Printed Name)

02-12-2020
(Date)

12/27/19
/pjn/

	Quality Form		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	BAC Resolution		Name of Office: OSDS-BAC

RESOLUTION NO. 431, S. 2019

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO LASER MARKETING

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of “Office Supplies and Materials for HRD Office Use” an Approved Budget for the Contract (ABC) of **Ninety Nine Thousand Five Hundred Eighty Pesos only (₱99,580.00)** (Annex A);

WHEREAS on December 18, 2019, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
LASER MARKETING	₱ 86,967.70
SC VERGARA CID EXPRESS ENTERPRISES	₱ 56,674.10
PANDAYAN BOOKSHOP, INC.	₱ 53,560.70


WHEREAS the proposal of **LASER MARKETING** is found to be the most compliant with the PR, and its price quotation amounting to **Eighty Six Thousand Nine Hundred Sixty Seven Pesos and 70/100 only (₱ 86,967.70)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **LASER MARKETING** for the procurement “Office Supplies and Materials for HRD Office Use” in the amount **Eighty Six Thousand Nine Hundred Sixty Seven Pesos and 70/100 only (₱ 86,967.70)** inclusive of appropriate taxes and fees.


RESOLVED, this 26th day of December 2019, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
 BAC Chairperson


FERNANDO B. ELEPONGA
 BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
 BAC Member



BELEN TOMIN
 BAC Member


NIEVES D. EBANIO
 BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

Approved on 12-26-19
 (date of approval)

	Quality Form		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	BAC Resolution		Name of Office: OSDS-BAC

RESOLUTION NO. 397, S. 2019

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of HRD supplies and materials with an Approved Budget for the Contract (ABC) of ***Ninety Nine Thousand Five Hundred Eighty Pesos only (₱99,580.00)*** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – ***Small Value Procurement*** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – ***Small Value Procurement*** for the procurement of HRD supplies and materials;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 18, 2019, *Baguio Division Office Conference Hall, Baguio City.*


JULIET C. SANNAD
BAC Chairperson


FERNANDO B. ELEPONGA
BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
BAC Member

BELEN TOMIN
BAC Member


NIEVES D. EBANIO
BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

PURCHASE ORDER

DepEd, Division Of Baguio

Entity Name

107

Supplier : LASER MARKETING	P.O. No. : 19-12-275
Address : 4th Floor, Porta Vaga, Session Road, Baguio City	Date : December 26, 2019
TIN: 261-652-025-003	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery : _____	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Certificate holder A4 (blue)	500	42.40	21,200.00
2	pc	Cartolina Assorted colors (150gsm)	200	6.36	1,272.00
3	pack	Special paper for certificates A4 (Cream, light blue, white) 200 gsm	500	24.38	12,190.00
4	pack	Sticker paper	25	51.94	1,298.50
5	pc	Long expanded green folder	200	11.66	2,332.00
6	pack	stick on note pad	15	30.74	461.10
7	box	Marker Blue (Broad)	20	424.00	8,480.00
8	pc	Marker Black (broad)	20	38.16	763.20
9	pc	White board marker black (Broad)	20	57.24	1,144.80
10	pc	Sticky notes film index	20	83.74	1,674.80
11	box	Ballpen 50's per box	40	206.70	8,268.00
12	pack	Photo paper, A4 250 gsm (20 pc/pack)	40	249.10	9,964.00
13	pack	Photopaper legal, 250 gsm (50pc/pack)	20	418.70	8,374.00
14	pc	Pointer for presentations	2	2,114.70	4,229.40
15	pc	wireless portable microphone	1	1,160.70	1,160.70
16	pc	Speaker for laptop, heavy duty	1	3,174.70	3,174.70
17	ream	colored paper	5	196.10	980.50
		NOTHING FOLLOWS			-
					-
					-
					-

HRD Materials and supplies

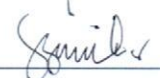
			TOTAL	86,967.70
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Total Amount in Words: **Eighty Six Thousand Nine Hundred Sixty Seven Pesos and 70/100 only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Very truly yours,



LASER MARKETING
02-13-2020

Date

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Fund Cluster : <u>01</u>	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 LILIBETH G. DEGSI Accountant III	Amount : _____

