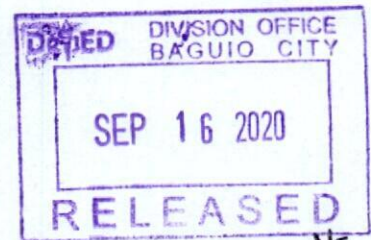




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



Office of the Superintendent
Office Memorandum No. 023, S. 2020
September 16, 2020

PAMMADAYAW 2020 DOCUMENT ASSESSMENT/VALIDATION TEAM and SCHEDULE

To: SGOD & CID Chiefs
Section/Unit Heads
All Concerned

1. In line with the assessment of documents for 2020 Pammadayaw, all concerned are advised of the new composition of the Pammadayaw Assessment Team, schedules and Terms of Reference.
2. The Assessment team are as follows:

Award Category	Assessment Team
Outstanding Teachers Private and Public	Chairperson: Mary Jane Malihod Members: 1. Francisco Copsiyan 2. Jimmy Santos 3. Michelle Saganib 4. Ma. Louella Moncada 5. Lolita Manzano 6. Annie Caguioa
Outstanding Non- Teaching Personnel Level 1 and 2	Level 1 Chairperson: Nieves Ebanio Members: 1. Samuel Bab-anga 2. Elaine Cabuag 3. Engr. Paul Lomas-e Level 2 Chairperson: Belen Tomin Members: 1. Marivic Jervero 2. Nora Dalapnas 3. Juiet Piok
Outstanding School Heads	Chairperson: Marilyn Apiit Members: 1. Marina Tabangcura 2. Jacqueline Lampac 3. Lilibeth Degsi 4. Jerry Ymson
Outstanding Supervisor	Chairperson: Juliet Sannad Members: 1. Harris Dizon 2. Olivia Gomez 3. Dennis Daniwes
Outstanding Schools (Public and Private)	Chairperson: Lillian Pagulongan Members: 1. Marlon Angaga 2. Reynalyn Padoyan 3. Jocelyn Coldeg
Secretariat	Chairperson: Jovelyn Balantin

	Members: 1. Asuncion Saguid 2. Fevie Cosi
Over-all Chairperson	ASDS Soraya Faculo
Consultant	SDS Marie Carolyn Verano

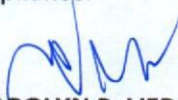
3. Schedule of Assessment

Date	Time	Activity	Focal Person	Venue	
September 22	8:30 AM-9:00 AM	Orientation/Instructions	PRAISE Committee	DO Mini-Conference	
	9:00 AM-3:00 PM	Document Assessment	Assessment Team	Outstanding Teachers	IPED Center
				Outstanding Non-Teaching Personnel	DO Training Center
				Outstanding Supervisor	
				Outstanding School Heads	DO Mini Conference room
				Outstanding Schools	IPED Center
September 23	9:00 AM-11:00 AM	Final Validation	Assessment Team , PRAISE Committee	DO Mini Conference	

4. Terms of Reference

Assessment Team	Roles
1. Consultant	Approves the conduct of the activity.
2. Over-all Chairperson	Oversees the timely and effective planning of the activity and preparation and execution of the committees' functions. Presides meetings and informs the committee of guidelines, and updates on the conduct of the activity.
3. Awards Category Chairpersons	Ensure that the Committee functions properly, that there is full participation during meetings, assessment relevant matters are discussed and that effective decisions are made and carried out.
4. Awards Category members	Facilitate the assessment of papers of nominees and document the proceedings properly and validate the nominees' papers.
5. PRAISE Secretariat	-Propose the conduct of the activity -Lead in the logistics and processing of procurement documents. -Provide technical assistance in schools and learning centers on procedures and guidelines. -Schedule meetings and issue memorandum to disseminate updates and schedules. -Document meetings and prepare implementation reports - consolidate results of the assessment. -coordinate with PSDSs on the conduct of District level search

6. For information, guidance and compliance.


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent