Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
Baguio Central District
CRYSTAL CAVE ELEMENTARY SCHOOL
Bakakeng Central, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: Crystal Cave Elem. School
PR No.: 2020-09-0009
Quotation No.: 2020-09-0019
Date: September 9,2020
ABC: 120,408.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 30,2020

RACHEL S. DUGAS
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

POSTED IN PHILGEPS

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	200,680	piece	Reproduction of modules for Weeks 2 to 5		
			A4, 80gsm, size: 210mm x297mm		
			Not back to back		
				Total	
Purpose: For duplication of self-learning modules for week 2 to 5					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: