



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 DIVISION OF BAGUIO CITY  
 North Quezon District  
**LOAKAN ELEMENTARY SCHOOL**  
 Loakan Proper, Baguio City



## REQUEST FOR QUOTATION

Standard Form No. SF-GOOD-60  
 Revised on May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Date Received by the Supplier: \_\_\_\_\_

Requesting Unit **Loakan Elementary School**  
 PR No.: 2020-09-008  
 Quotation No.: 2020-08-015  
 Date: September 15, 2020  
 ABC: Php 269,928.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than September 22, 2020.

POSTED IN PHILGEPS

**IVY LEAH OLOWAN**  
 Chairman, BAC

**REQUIREMENTS:**

1. Mayor's / Business Permit
2. PhilGEPS Registration number or certificate
3. Income Tax
4. Omnibus Sworn Statement

Note:  
 Submit RFQ together with requirements.                       Delivery period within \_\_\_\_\_ Calendar Days.  
 All entries must be type written or legibly written.            Price validity shall be for a period of 30 Calendar Days.  
 Indicate brand and model of item offered.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	539856	copies	Reproduction of Modules, Letter Size, 70gsm, Back to Back (estimated 2249 modules)		
			Willing to pick up Original copies and deliver reproduced modules to Loakan Elementary School		

**Purpose:** Printing of modules 2-5 for Kindergarten to grade 6 learners

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted abc

\_\_\_\_\_  
 Signature over Printed Name  
  
 \_\_\_\_\_  
 TIN  
  
 \_\_\_\_\_  
 Date/ Telephone No.