



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



Office of the Schools Division Superintendent

September 29, 2020

Division Memorandum No. 371, S. 2020

Weekly Submission of the Harmonized Readiness Report for School Year 2020-2021

To : Chief Education Supervisor – CID
Education Program Supervisors
Public Schools Division Supervisor
School Heads
Teachers
All Others Concerned

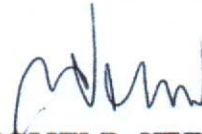
1. Pursuant to the Regional Memorandum No. 308 S. 2020 Re: Weekly Submission of the Harmonized Readiness Report for School year 2020-2021, all Schools District Supervisors shall accomplish Harmonized Readiness Report to provide needed data on the said report.
2. The report shall be accomplished at tinyurl.com/slmdataentry on weekly basis starting this week. Cut-off time shall be on or before 4:00 PM every Wednesday. Below is the schedule of submission of the readiness report for your guidance:

Readiness Report	Date of Submission
10 th	September 28-30, 2020
11 th	October 5-7, 2020
12 th	October 12-14, 2020
13 th	October 19-21, 2020
14 th	October 26-28, 2020

3. The following are the forms needed to be accomplished in the Division Harmonized Readiness Report for School Year 2020-2021.
 - a.) 1st Quarter SLM Data Entry-by PSDS
 - b.) 2nd Quarter SLM Data Entry-by PSDS
 - c.) 1st Quarter SHS SLM Data Entry-by PSDS
 - d.) Other Data Entry- by PSDS
 - e.) Enrolment and other pertinent data-c/o Planning and Research Section
 - f.) Partnerships and Linkages -c/o Social Mobilization & Networking Section



4. For data validity and to expedite the process of consolidation, data that shall be entered in Google Sheets should only be **numbers (no letters and other symbols)**. Type in the number zero (0) in the Google Sheet cell if data is unavailable.
5. Immediate and wide dissemination of this Memorandum is desired.



MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

