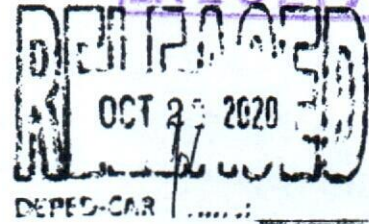


Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



**OFFICE OF THE REGIONAL DIRECTOR**

OCTOBER 20, 2020

REGIONAL MEMORANDUM  
No. 338.2020

**GUIDELINES IN THE SUSPENSION OF CLASSES IN THE NEW NORMAL**  
**(Reiteration of Executive Order No. 66, s. 2012 and DepEd Memorandum No. 43, s. 2012)**

To: Schools Division Superintendents  
School Heads, Public & Private Elementary & Secondary Schools

1. The Department of Education is mandated to provide learning in whatever prevailing circumstances. However, it must ensure that education delivery must take place in a safe and secure environment to guarantee the protection and safety of both the learners, teachers and other school personnel.

2. This Memorandum on the Guidelines in the suspension of Classes in the New Normal is issued to reiterate that the provisions in Executive Order (EO) No. 66 dated January 9, 2012, entitled "Prescribing Rules on the Cancellation or Suspension of Classes and Work in Government Offices Due to Typhoons, Flooding, Other Weather Disturbances and Calamities," and DepEd Order No. 43, s. 2012, entitled "Guidelines on the Implementation of Executive Order No. 66, s. 2012) **still prevail** even if the mode of instruction is through Blended Learning.

3. The following are the salient provisions of EO 66 and DO 43,s.2012 for reference and guidance, to wit:

**a. Automatic Cancellation/suspension of Classes**

a.1 Signal No. 1 is raised by PAGASA- **public and private preschool and kindergarten classes** in the affected areas shall be automatically cancelled or suspended.

a.2 Signal No. 2 is raised by PAGASA- **public and private preschool, kindergarten, elementary and secondary classes** in the affected areas shall be automatically cancelled or suspended.

To: All School Administrators, Principals & Teachers In-Charge  
(Elementary & Secondary)  
**FOR YOUR INFORMATION & APPROPRIATE ACTION**  
  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent





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- a.3 Signal No. 3 is raised by PAGASA- work in all DepEd offices in the affected areas shall be automatically cancelled or suspended.
- a.4 Teaching personnel handling cancelled or suspended classes are likewise allowed to leave their stations in consideration of the work they will need to undertake during make-up classes.
- a.5 Heads of private schools shall exercise discretion on their teaching personnel handling cancelled or suspended classes.
- b. Localized Cancellation/Suspension of Classes and Work**
- b.1 In the absence of typhoon signal warnings from PAGASA, localized cancellation/suspension of classes in both public and private schools and work in government offices may be implemented by Local Chief Executives in their capacity as chairpersons of the Local Disaster Risk Reduction and Management (LDRRMC).
- b.2 Concerned local DepEd and private school officials are directed to establish effective lines of communications with their respective local government units (LGUs).
- b.3 Any decision to cancel or suspend classes must come from the local government. A school head (SH) may only cancel or suspend classes in cases where urgent action is needed to prevent loss of life or bodily harm.
- b.4 As stated in Section 2 of EO No. 66, LGU officials are expected to announce cancellation or suspension not later than 4:30 a.m. for whole day cancellation or suspension, or not later than 11:00 a.m. for afternoon cancellation or suspension.
- b.5 For this purpose, regional, division and school officials are hereby directed to communicate local situation with their respective counterpart local chief executive.
- c. In instances where there are no announced or localized class suspensions, but where the weather condition may cause harm and injury to teachers who have to travel school, upon approval of their School Head, affected teachers may adopt the Work from Home scheme as an alternative work arrangement. Teachers who go on work from home shall also submit their accomplished output for that day they are on alternative work arrangement.

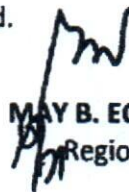


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- d. The provision on Work from Home in this memorandum shall only be in effect during the duration of this pandemic and the implementation of the blended learning mode of delivering education.
- e. Wide dissemination of this memorandum is desired.

  
**MAY B. ECLAR, PhD, CESO V**  
Regional Director

References:

EO 66, s. 2012  
DO 43, s. 2012  
CSC MC 10, s. 2012  
DO 11, s. 2020