



**Republic of the Philippines**  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

16 Nov 2020

DIVISION MEMORANDUM

No. **416** s. 2020

**DIVISION VIRTUAL ORIENTATION ON DEPED MANUAL OF  
STYLES (DMOS) AND DEPED SERVICE MARKS AND VISUAL  
IDENTIFY MANUAL (DSVIM)**

To : OIC - Assistant Schools Division Superintendent  
CID and SGOD Chief Education Supervisors  
Public School District Supervisors  
Public School Heads  
All Schools Division Office Personnel  
All Others Concerned

1. With the development of DepEd Manual of Styles (DMOS) and DepEd Marks and Visual Identity Manual (DSVIM), DepEd SDO Baguio City will conduct online orientation of these DepEd Orders from 8:00 am to 12 noon on November 18, 2020. The registration form shall be provided during the webinar.
2. This activity aims to orient and train participants on the proper applications of DepEd Order Nos. 30 and 31 s. 2019. Both DepEd Orders' purpose is to produce a unified look in all DepEd Communications and publications.
3. Participants of this activity are:
  - i. All personnel of Schools Division Office;
  - ii. All PSDS and EPS
  - iii. All public elementary and secondary school heads;
  - iv. School Administrative Officers
4. Participants are required to join virtually via Official DepEd Workplace group which will be provided by our ICT Section. A link shall be sent via Facebook Chat Group.

5. The technical work group are:

<b>Name</b>	<b>Terms of Reference</b>
Elaine B. Cabuag	Overall Chairperson / DIO, coordinate with the team and invite speaker
Christopher David G. Oliva	Co-chairperson / ADIO- Create links for the participants




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RU-19.2560.026

<b>Name</b>	<b>Members/ Terms of Reference</b>
Mary Jane Malihod Niño Tibanggay	Activity Facilitators- facilitate the meeting proper
Victor A. Fernandez Jimmy Santos	Rollcall and Attendance Check
Jovelyn Balantin Racquel Tigcanngay Augie Simangan	Registration and Certificates
Josef Eric Oliveros Christorey C. Simangan	Facebook Workplace Livestream Producers

6. Immediate and wide dissemination of this Memorandum is desired.

  
**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

Encl.: As stated

Reference:

To be indicated in the Perpetual Index:  
under the following subjects:

COMMUNICATION  
INFORMATION

POLICY  
DMOS

DSVIM

EBC, CDO / SocMoob/ Division Information Services  
2020-11-16



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