



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

October 27, 2020

### **HEXACOM ENTERPRISES**

#1 Adivay Bldg., Bonifacio St., Baguio City

Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of ICT Equipment for the Schools Division Office, Baguio City Lot 2 in the amount of PHILIPPINE PESOS **Three Hundred Thirty Six Thousand Nine Hundred Ninety Six Pesos Only (Php 336,996.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

### **CONFORME:**

**DENNIS E. NOCEBO**  
(Signature Over Printed Name)

11-03-20  
(Date)

10/27/2020  
/pjn/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

October 29, 2020

**HEXACOM ENTERPRISES INC.**  
#1 Adivay Bldg., Bonifacio St., Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of ICT Equipment for the Schools Division Office, Baguio City, lot 2 in the amount of PHILIPPINE PESOS **Three Hundred Thirty Six Thousand Nine Hundred Ninety Six Pesos Only (Php 336,996.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

**CONFORME:**



DENNIS E. NO CELO

(Signature Over Printed Name)

11-03-20

(Date)

10/29/2020  
/pjn/

	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	<b>BAC Resolution</b>		Name of Office: <b>OSDS-BAC</b>

**RESOLUTION NO. 236, S. 2020**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO HEXACOM ENTREPRISES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of Information and Communications Technology (ICT) Equipment for DepED, Schools Division of Baguio City (Lot 2) with an Approved Budget for the Contract (ABC) of **Three Hundred Forty Two Thousand Pesos only (₱342,000.00)** (Annex A);

**WHEREAS** on October 13, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
HEXACOM ENTERPRISES	₱ 336,996.00
EDCELYN TRADING	₱ 337,200.00
TAIPAN MARKETING	₱ 357,000.00
LASER MARKETING	₱ N/A
PC EXPRESS	₱ N/A

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
TAIPAN MARKETING	Quote above ABC

**WHEREAS** the proposal of **HEXACOM ENTERPRISES** is found to be the most compliant with the PR, and its price quotation amounting to **Three Hundred Thirty Six Thousand Nine Hundred Ninety Six Pesos only (₱336,996.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **HEXACOM ENTERPRISES** for the procurement of Information and Communications Technology (ICT) Equipment for DepED, Schools Division of Baguio City (Lot 2) in the amount **Three Hundred Thirty Six Thousand Nine Hundred Ninety Six Pesos only (₱336,996.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 27<sup>th</sup> day of October 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

**FERNANDO B. ELEPONGA**  
 BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
 BAC Member

  
**BELEN TOMIM**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**





**BAC Resolution**



Revision: 00  
Effectivity date: 08-20-2018

Name of Office:  
**OSDS-BAC**

**RESOLUTION NO. 203 S. 2020**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of Information and Communications Technology (ICT) Equipment for DepED, Schools Division Of Baguio City (Lot 2) with an Approved Budget for the Contract (ABC) of **Three Hundred Forty Two Thousand Pesos only (P342,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of Information and Communications Technology (ICT) Equipment for DepED, Schools Division Of Baguio City (Lot 2);

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

October 13, 2020, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
*BAC Chairperson*


**FERNANDO B. ELEPONGA**  
*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

  
**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

Approved on 10-13-2020  
(date of approval)

# PURCHASE ORDER

DepEd, Division Of Baguio

Entity Name

109

Supplier : <b>HEXACOM ENTERPRISES</b>	P.O. No. : 20-10-134
Address : #1 Adivay Bldg., Bonifacio St., Baguio City	Date : October 28, 2020
TIN:	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	14" 360 Full Touch IPS Laptop	6	56,166.00	336,996.00
		Processor:4 Cores/ 8 Threads,1.0/3.6GHz,6MB			-
		GRAPHICS: 2GB GDDR5			-
		Memory: 8 GB Soldered DDR4-3200			-
		Storage: 512GB SSD M.2 2242 Pcle NVMe			-
		Display: 14" FHD (1920 x 1080) WVA 250nits Glossy			-
		Touchscreen: 10-point Multi-touch			-
		Pen: Digital Pen, Media Reader: 4-in-1 Card Reader			-
		WLAN + Bluetooth: 11ax, 2x2 + BT4.2			-
		Camera: 720p, Microphone: 2x, Array			-
		Keyboard, Backlit, English, Fingerprint Reader			-
		Touch Style			-
		Battery: Integrated 52.5Wh (up to 10 hours)			-
		Power Adapter: 65W USB-C			-
		Operating System: Windows 10 Home 64, English			-
		Bundled Software: Office Home and Student 2019			-
		Warranty: 3 years premium care warranty			-
		***NOTHING FOLLOWS***			-
					-
					-
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ICT Equipment for the Schools Division Office of Baguio City Lot 2

	TOTAL	336,996.00
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Total Amount in Words: **Three Hundred Thirty Six Thousand Nine Hundred Ninety Six Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <div style="text-align: center;">   <b>DENNIS E. NOCEBO</b>                      HEXACOM ENTERPRISES                      11-03-20                      Date                 </div>	Very truly yours,  <div style="text-align: center;">   <b>MARIE CAROLYN B. VERANO, CESO V</b>                      Schools Division Superintendent                 </div>
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Fund Cluster : <u>07</u> Funds Available : <u>₱ 336,996.00</u>  <div style="text-align: center;">   <b>LILIBETH G. DEGSI</b>                      Accountant III                 </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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