



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_

Reque Loakan Elementary School

Address: \_\_\_\_\_

PR No.: 2020-11-12

Telephone No.: \_\_\_\_\_

Quotation No.: 2020-11-022

E-Mail: \_\_\_\_\_

Date: November 6, 2020

Date Received by the Supplier: \_\_\_\_\_

ABC: Php 82,500.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than November 16, 2020.

POSTED IN **PHILGEPS**

**IVY LEAH D. LOWAN**  
 Chairman, BAC

### REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS Registration number or certificate
3. Income Tax
4. Omnibus Sworn Statement

### Note:

- Submit RFQ together with requirements.
- Delivery period within \_\_\_\_\_ Calendar Days.
- All entries must be type written or legibly written.
- Price validity shall be for a period of 30 Calendar Days.
- Indicate brand and model of item offered.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	500	reams	Multi-purpose Copy Paper, Letter Size, 70gsm		

**Purpose:** Reproduction of other forms needed for the delivery and retrieval of Quarter 2 modules.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices :

Canvasser: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/ Telephone No