



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY  
Mabini District



**APOLINARIO MABINI ELEMENTARY SCHOOL**

Leonard Wood Road, Baguio City

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:  
Address:  
Telephone No.:  
e-Mail:  
Date received by the Supplier:

Requesting Unit: Apolinario Mabini E/S  
PR No.: 2020 - 011- 025  
Quotation No. 2020 - 011- 025  
Date: November 16, 2020  
ABC: **P 83, 360.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 11/23/2020.

**OSCAR B. AOANAN JR.**

BAC Chairman  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	104	ream	Bond Paper; long; 70gsm		
2	150	ream	Bond Paper; a4; 70gsm		
3	5	box	Laminating Film; ong; thin		
4	4	roll	Magnetic Plastic; 50mts x 4 ft (roll); gauge 6		
5	6	box	Surgical Gloves; 50 pairs/box		
6	25	gallon	Alcohol 3785 liters/gallon		
7	10	gallon	Bleach; 5 gallons		
8	31	pcs	Antibacterial Soap; 85g		
				<b>Total</b>	

Purpose: For school and office supplies.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name

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Canvassed by:



Date/Telephone No.