



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2020-10-216
Telephone No.:	Quotation No.: 2020-08-200
e-Mail:	Date: November 9, 2020
Date received by the Supplier:	ABC: 14,999.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 11-13-2020.

*Juliet C. Sannad*  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	Wi-Fi all in one ink tank printer with ADF Print, scan, copy, fax and connect with ease. Economical, multi-function. Eco-tank L5190 sports a variety of features that makes it the ideal printer for business. Save on printing with affordable ink bottles, designed for spill- and error-free refilling via designated nozzles on the integrated ink tanks. Full suite of connectivity features such as Wi-Fi, Wi-Fi direct and ethernet  Compact integrated tank design Highly yield ink bottles Spill-free, error-free refilling Print, scan, copy, fax with ADF Wi-Fi, Wi-Fi Direct Borderless printing up to 4R		
				<b>TOTAL</b>	
Purpose: Printer for social mobilization and networking section					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

---

Signature over Printed Name

---

Tin

---

Date/Telephone No.

Canvassed by: