




## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: SGOD  
 Address: PR No.: 2020-10-206  
 Telephone No.: Quotation No.: 2020-08-198  
 e-Mail: Date: November 6, 2020  
 Date received by the Supplier: ABC: Php 5,900.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than November 11, 2020.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

### Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	25	pax	Peach Mango Pie		
2	25	pax	Hot Chocolate		
3	25	pax	2 pieces fried chicken, 1 cup rice with gravy, and 8 oz softdrink packed with paper food container with spoon and fork and tissue		
				<b>TOTAL</b>	

Purpose: Meal and snacks for participants in the PTA meeting on November 12, 2020 at 9:00 am.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: