



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

DepED DIVISION OFFICE  
**15 Dec 2020**  
 DEC 15 2020  
**RELEASED**

Division Memorandum  
 No. 454, s. 2020

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 442,  
 S. 2020 RE: SCHEDULE OF ASSESSMENT FOR VACANT POSITIONS**


TO : **DIVISION HRMP SB CHAIRPERSON  
 ALL DIVISION HRMP SB MEMBERS  
 ALL QUALIFIED APPLICANTS  
 ALL OTHERS CONCERNED**

1. Relative to the published vacant positions hereunder specified, all qualified applicants are hereby informed of the changes on the following schedule of assessment, to wit:

| Vacant Position   | Date of Publication   | Schedule and Venue of Assessment                           |  |
|---|-----------------------|--|--|
|   |                       | Written Assessment   | Interview  |
| Education Program Supervisor  | 06 Nov to 16 Nov 2020 | December 17, 2020<br>9:00 am at the Division Training Hall | December 21, 2020<br>8:30 am at the Division Training Hall |
| Utility Worker<br>Security Guard  | 23 Oct to 07 Nov 2020 | December 16, 2020<br>1:00 pm at the Division Training Hall | December 21, 2020<br>1:00 pm at the Division Training Hall |
| Admin Aide III (Clerk I)  | 28 Oct to 06 Nov 2020 | December 16, 2020<br>1:00 pm at the Division Training Hall | December 21, 2020<br>3:00 pm at the Division Training Hall |
| Admin Assistant III<br>Admin Assistant II<br>Bookkeeper<br>Disbursing Officer | 29 Oct to 09 Nov 2020 | December 16, 2020<br>8:30 am via Google Meet               | December 22, 2020<br>8:30 am via Google Meet               |
| Disbursing Officer  | 17 Nov to 27 Nov 2020 | December 16, 2020<br>8:30 am via Google Meet               | December 22, 2020<br>8:30 am via Google Meet               |

2. Qualified applicants will be notified through their contact numbers and will be informed should there be any adjustment to the said schedules.

3. For information and guidance.

  
**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

