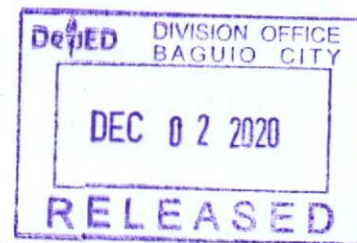




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



02 Dec 2020

DIVISION MEMORANDUM

No. 439 , s. 2020

Shapulan ni Ashal II: Division School-Based Management (SBM) Congress

To : **All Chief Education Supervisors**
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SBM Coordinators
Others Concerned

- Anent to Regional Memorandum No. 365, s. 2020 entitled *Conduct of the 2020 School-Based Management Congress* and Division Memorandum No. 419, s. 2020 - *Shapulan ni Ashal: Conduct of School Based Management (SBM) Baguio Division Best Practice Awarding 2020*, this Office through the School Governance and Operations Division – School Management, Monitoring, and Evaluation Section will conduct a *Shapulan ni Ashal II: Division SBM Congress* **on Friday, 11 December 2020, 8:30 A.M. via face-to-face and virtual platform at a venue to be announced later.**
- The aim of this congress are as follows:
 - share the exemplary initiatives of school relative to School-Based Management,
 - replicate SBM Practice learned from other schools,
 - apply best inputs learned for the improvement of school management in their areas, and
 - recognize SBM Level 2 (Maturing) schools
- The following schools awarded as SBM Level II and are preparing for Level III shall prepare an Audio-Video Presentation (AVP) maximum of **8 minutes. All presentations shall be sent to smmebaguio@gmail.com on or before Thursday, 10 December 2020.** See Enclosure No. 1 for the Format and Guidelines of Presentation.

No.	School	Presenter
1	Pacday Quinio ES	Remedios P. Quiño
2	Quezon Hill ES	Amalia K. Micklay
3	Pines City NHS	Whitney A. Dawayen
4	Baguio Central School	Esther K. Lilitit
5	Pinsao ES	Ligaya N. Annawi
6	BCHS - Hillside Annex	Nickcarter C. Gonzalo
7	Milan NHS	Rosanna D. Dizon
8	Rizal NHS	Leonardo T. Zambrano
9	Mabini ES	Proserpina M. Estacio

- Participants on face-to-face mode are the School Heads and SBM Coordinators including the Technical Working Committee identified on Enclosure No. 2.
- All Public School Heads with their SBM Coordinators **not identified** in the face-to-face participants shall join the activity online. Link will be sent to the official Facebook Group Chat of School Heads before the conduct of the congress.



"HANDANG MAG SERBISYO"

Address: No. 82 Military Cut-off Road, Baguio city
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbagueiocity@gmail.com
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SHAPULAN, 12-11-2020

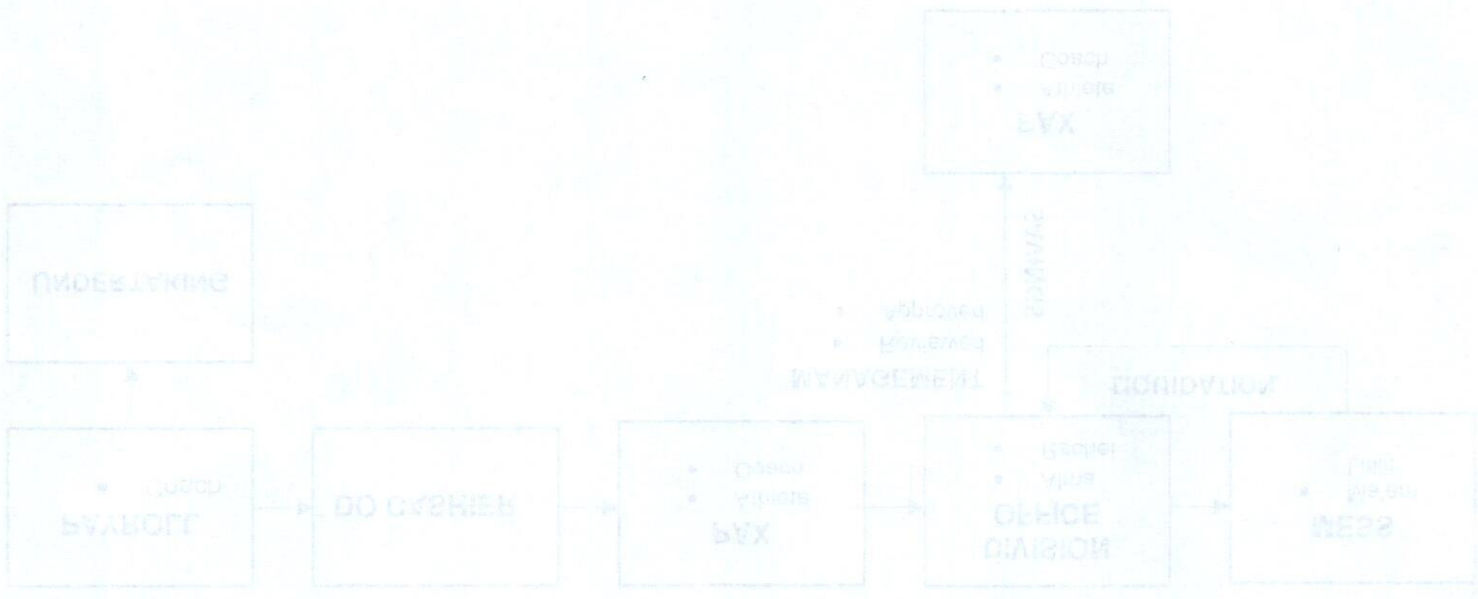
6. Registration starts at 8:00 A.M. See Enclosure No. 3 for the Matrix of Activity.

7. Immediate and wide dissemination of this Memorandum is desired.

MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent



P. ORGANIZATION



Q. STAFF

SGOD/SMME/acb



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Enclosure No. 1 of DM No. 439 , s. 2020

Format and Guidelines of Presentation

A. Guidelines for Presentation

1. Each presenter will prepare an audio-video presentation (AVP) maximum of 8 minutes.
2. The AVP shall follow this format:
 - a. Brief History of the school
 - b. One (1) Highlight of the Best Practices along the 4 SBM Indicators:
 - i. Leadership and Governance
 - ii. Curriculum and Instruction
 - iii. Accountability and Continuous Improvement
 - iv. Management of Resources
 - c. Gains or effect of SBM Practices to the school, the stakeholders, the learners (Status of School Performance and Student Achievement because of SBM)
 - d. Learning or realization through SBM

B. Mechanics of Presentation

Duration	In-Charge	What to Do
2 minutes	Session Manager	Greet the participants; Reads the mechanics for the sessions; Checks that all presenters, documenters, reactors, moderators, and participants are in
8-10 minutes	Presenter	Introduces oneself, name of school, PTA, plays AVP presentation
4 minutes	Reactor	Gives feedback; clarifies areas needing elaboration; Suggest inputs for improvement
4 minutes	Moderator	Facilitates reactors' time and question and answer portion within time allotted





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Enclosure No. 2 of DM No. 439 , s. 2020

A. Face-to-Face Participants

No.	School	Name	Designation
1	Baguio Central School	Esther K. Litilit	School Head
2	Baguio City HS	Brenda M. Cariño	School Head
3	Baguio City HS	Editha L. Laop	SBM Coordinator
4	BCHS - Hillside Annex	Nickcarter C. Gonzalo	School Head
5	Elpidio R. Quirino ES	Hermoso P. Bunnol	School Head
6	Elpidio R. Quirino ES	Rita P. Embang	SBM Coordinator
7	Gibraltar ES	Maribeth A. Cuaresma	School Head
8	Gibraltar ES	Jonalyn M. Moling	SBM Coordinator
9	Happy Hollow ES	Gloria A. Catiyan	School Head
10	Happy Hollow ES	Prescilla M. Saro	SBM Coordinator
11	Irisan ES	Jane L. Adolfo	School Head
12	Irisan ES	Sylvia B. Pitpitunge	SBM Coordinator
13	Irisan NHS	Ma. Lourdes B. Dumpayan	School Head
14	Irisan NHS	Everlita L. Pundo	SBM Coordinator
15	Josefa Cariño ES	Castro P. Canuto	School Head
16	Josefa Cariño ES	Jacqueline L. Fianza	SBM Coordinator
17	Lindawan NHS	Grace M. Domingo	School Head
18	Lindawan NHS	Aldrin P. Lumanog	SBM Coordinator
19	Mabini ES	Proserpina M. Estacio	School Head
20	Milan NHS	Rosanna D. Dizon	School Head
21	Pacday Quinio ES	Remedios P. Quiño	School Head
22	Pines City NHS	Whitney A. Dawayen	School Head
23	Pinsao ES	Ligaya N. Annawi	School Head
24	Quezon Hill ES	Amalia K. Micklay	School Head
25	Rizal NHS	Leonardo T. Zambrano	School Head
26	San Carlos Hts. ES	Florida F. Cael	School Head
27	San Carlos Hts. ES	Rubielyn T. Garcia	SBM Coordinator
28	San Luis ES	Ester Hydie L. Pucdihon	School Head
29	San Luis ES	Maribelle D. Cuyango-an	SBM Coordinator
30	Springhills ES	Brigette Y. Galong	School Head
31	Springhills ES	Ramona C. Padsico	SBM Coordinator





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B. Technical Working Committee

No.	Name	Position/Designation
1	Marie Carolyn B. Verano, CESO V	Schools Division Superintendent
2	Christopher C. Benigno	Assistant Schools Division Superintendent
3	Arthur Tiongan	SGOD - Chief Education Supervisor
4	Juliet C. Sannad	CID - Chief Education Supervisor
5	Santiago C. Bugtong	Public Schools District Supervisor
6	Niño M. Tibangay	Public Schools District Supervisor
7	Brendalee C. Awingan	Public Schools District Supervisor
8	Lourdes B. Lomas-e	Public Schools District Supervisor
9	Elaine B. Cabuag	Senior Education Program Specialist
10	Cynthia Cadawan	Nurse II
11	Jocelyn C. Coldeg	Technical Working Committee
12	Arian C. Bangse-il	Technical Working Committee
13	Vima G. Cadungog	Technical Working Committee
14	Christopher David G. Oliva	Technical Working Committee
15	Jerichko Bauer L. Laroco	Technical Working Committee
16	Josef Eric P. Oliveros	Technical Working Committee
17	Fevie B. Cosi	Technical Working Committee
18	Alejandro V. Ferry	Technical Working Committee
19	Raymark P. Valentino	Technical Working Committee



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Enclosure No. 3 of DM No. 439, s. 2020

Activity Matrix

Time	Activity	Person/s In-Charge
8:30 – 9:00 A.M.	Registration	Registration Committee
9:01 – 9:30 A.M.	National Anthem	Ma. Lourdes B. Dumpayan <i>Irisan NHS</i>
	Prayer	Gloria A. Catiyan <i>Happy Hollow ES</i>
	Cordillera Hymn	Amalia K. Micklay <i>Quezon Hill ES</i>
	Presentation of Participants	Jocelyn C. Coldeg <i>Education Program Specialist II</i>
9:31 – 9:40 A.M.	Welcome Remarks	Marie Carolyn B. Verano, CESO, V <i>Schools Division Superintendent</i>
9:41 – 9:45 A.M.	Introduction of Keynote Speaker	Arthur Tiongán <i>SGOD Chief Education Supervisor</i>
9:46 – 10:30 A.M.	Keynote Speech	Estella Leon-Cariño EdD, CESO IV <i>Director IV, Regional Director</i>
10:31 – 10:45 A.M.	<i>Short Break</i>	
10:46 – 11:30 A.M.	Sharing of School Initiatives 1. Pacday Quino ES 2. Pines City NHS	Presenter: Remedios P. Quiño <i>PQES School Head</i> Whitney A. Dawayen <i>PCNHS School Head</i> Reactors: 1. Christopher C. Benigno <i>OIC - ASDS</i> 2. Arthur Tiongán <i>SGOD, CES</i> 3. Juliet C. Sannad, EdD <i>CID, CES</i> Moderators: 1. Marie Carolyn B. Verano, CESO V <i>Schools Division Superintendent</i> 2. Jocelyn C. Coldeg <i>Education Program Specialist II</i>
11:31 – 12:00 P.M.	Awarding of Certificate of Recognition to SBM Level Schools	
12:00 – 1:00 P.M.	<i>Lunch Break</i>	
1:01 – 3:00 P.M.	Continuation of Sharing of School Initiatives 1. Quezon Hill ES 2. Baguio Central School 3. Pinsao ES 4. BCHS - Hillside Annex 5. Milan NHS 6. Rizal NHS 7. Mabini ES	Amalia K Micklay Esther K. Litilit, Ligaya N. Annawi Nickcarter C. Gonzalo Rosanna D. Dizon Lillian S. Pagulongan Proserpina M. Estacio
3:01 – 4:30 P.M.	Acknowledgment	Christopher C. Benigno <i>OIC - Schools Division Superintendent</i>
	Closing Prayer	Esther K. Litilit <i>Baguio Central School</i>

Emcee: Arian C. Bangse-il and Raymark P. Valentino



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