



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit:
 PR No.: 2020-11-236
 Quotation No.: 2020-08-231
 Date: December 1, 2020
 ABC: 110,400.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 12-11-2020.


JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	315	Reams	A4 Size coupon bond 70 gsm		
2	48	Pieces	Epson T664 Black		
3	6	Pieces	Epson T664 Cyan		
4	6	Pieces	Epson T664 Magenta		
5	6	Pieces	Epson T664 Yellow		
6	50	Pieces	Epson 003 Black		
7	21	Pieces	Epson 003 Cyan		
8	21	Pieces	Epson 003 Yellow		
9	21	Pieces	Epson 003 Magenta		
				TOTAL	

Purpose: Printer inks to support and provide learning resources

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: