Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
82 Military Cut-off Rd., Baguio City

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

MOOE

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **BONIFACIO ELEMENTARY SCHOOL**
PR No.: **2020-12-0021**
Quotation No.: **2020-12-0023**
Date: December **4, 2020**
ABC: **180,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 17, 2020.**

CHARMAINE W. SORIANO
School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements.
- All entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within _____ Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Monthly	Guard, Day Shift and Night Shift		
			☐ Schedule: 6:00 AM – 6:00 PM, 6:00 PM - 6:00 AM		
			☐ On duty from Monday to Sunday including legal and special holidays		
			☐ With proper uniform and defense tools		
			☐ With security plan from January 1 to December 31, 2021		
			Nothing follows		
				TOTAL	

Purpose: *Procure of services of one (1) security guard for Bonifacio Elementary School*

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

Canvassed by:

_____
Tax Identification Number (TIN)