



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
Quezon Hill Elementary School
 Middle Quezon Hill, Baguio City




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: Quezon Hill Elem. School
 PR No.: 2021-01-01
 Quotation No.: 2021-01-01
 Date: December 7, 2020
 ABC: Php336,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 15, 2020.


TERCIMA G. VALLE
 Chairman, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Income/Business Tax Return
- Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 120 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Security Guard: Day Shift (6 A.M.-6P.M.) Schedule: Mondays to Sundays including special holidays and legal holidays Contract period: January 1, 2021- December 31, 2021		
2	1	pax	Security Guard: Night Shift (6 P.M.-6 A.M.) Schedule: Mondays to Sundays including special holidays and legal holidays Contract period: January 1, 2021- December 31, 2021		
			...nothing follows...		
				TOTAL	

Purpose: For teacher' use

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 Tin

 Date/Telephone No.