




REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: OSDS
 PR No.: 2020-12-264
 Quotation No.: 2020-08-241
 Date: December 4, 2020
 ABC: 522,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 12-17-2020.


JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

REGISTERED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	3	Pax	Security Guard *3 shifts per day Schedules: 6:00AM-2:00PM 2:00PM-10:00PM 10:00PM-6:00AM		
			*Security guards must be: a. In complete uniform and paraphernalia -with flashlight -with baton -with licensed firearm b. With at least two years of experience c. Must maintain logbook d. Must be visible at all times e. Must adhere to the policies of the division. *The Bidding security agency must comply with the following requirements: a. Organizational set-up including the number of licensed guards		

			b. Security plan from January 1 to December 31, 2021		
				TOTAL	
Purpose: Security services at the Division Office					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: