



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
**BROOKSPOINT ELEMENTARY SCHOOL**  
**BROOKSPOINT, BAGUIO CITY**



**REQUEST FOR QUOTATION**

Standard Form No: SF-GOOD-60  
 Revised On: May 24, 2004

Standard Form title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the supplier:

Requesting Unit: DEPED-BrES

PR No.: 2020-11-08

Quotation No: 2020-11-08

Date: 12/01/2020

ABC Php: 54,013.56

Sir/Madam:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** signed by your representative not later than **DECEMBER 13, 2020**.

  
**NARDA T. FACSOY**

Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor`s/ Business permit
2. PhilGEPS registration number or certificate
3. Income/Business tax return
4. Omnibus Sworn Statement

**POSTED IN PHILGEPS**

**Note:**

- \*Submit RFQ together with the requirements
- \*All entries must be typewritten or legibly written
- \*Delivery period within \_\_\_\_\_ Calendar Days.
- \*Price Validity shall be for a period of 30 calendar days.

Item No	Qty.	Unit	Item Description	Unit price	Total Price
	10	bottle	Alcohol 70% Ethyl		
	25	reams	Coupon bond A4		
	25	reams	Coupon Bond Legal		
	10	box	Filing box ( Card board)		
	10	Bott.	Zonrox (1 liter)		
	5	box	Facemasks		
	5	pack	Folder A4		
	5	pack	Folder legal		
	9	pcs	USB (Flashdrive 32GB)		
	2	pcs	External Hard drive (1 terabyte)		
	2	rolls	Magnetic Plastic Cover		
	10	rolls	Trashbag		
	20	pcs	Faceshield		
Date of Event:				<b>Total</b>	
Purpose:			Children`s Use		

After having carefully read and accepted your General Conditions, I/We quote on the item at above.

---

Signature over printed Name

---

TIN

---

Date/Telephone No

Canvassed by: