



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
 Upper Session Road, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Quezon Hill Elementary School
 Address: PR No.: 2020-12-001
 Telephone No.: Quotation No.: 2020-12-001
 e-Mail: Date: December 1, 2020
 Date received by the Supplier: ABC:58320.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 9, 2020.



TERCIMA VALLE
 BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	216	pax	Packed lunch (54 pax x 4 days) meat/fish, vegetables, dessert ,drinks with overflowing coffee/tea		
2	216	pax	Packed a.m. snacks (54 pax x 4 days) with drinks and overflowing coffee/tea)		
3	216	pax	Packed p.m. snacks (54 pax x 4 days) with drinks and overflowing coffee/tea)		
				TOTAL	

Purpose: For teachers and pupils' use

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: