



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City



BAGUIO CITY DIVISION  
**ACCOUNTING  
 RECEIVED**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

By: \_\_\_\_\_  
 Date: 01 DEC 2020

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: Don Mariano Marcos E/S  
 PR No.: 2020-011-0011  
 Quotation No.: 2020-011-023  
 Date: November 24, 2020  
 ABC: **59,179.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 10, 2020.

**JENNIFER C. BAYAWA**

Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	118,358	copy	REPRODUCTION OF MODULES(week 6-10)		
2			A4 size, 70gsm	.50	59,179.00
3					

Purpose: For School Use.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above

Canvassed by:

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.