



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 DIVISION OF BAGUIO CITY  
 San Vicente Elementary School



**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

**Supplier:** Requesting Unit: San Vicente Elementary School  
**Address:** PR No.: 2020-12-012  
**Telephone No.:** Quotation No.: 2020-12-012  
**e-Mail:** Date: Dec. 2, 2020  
 ABC: 98,817.60

Date received by the Supplier:

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than Dec. 14, 2020.

  
**BENJAMIN B. ORIAO**

Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's/Business Permit
2. Phil GEPS registration number of certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- / Submit RFQ together with the requirements.
- / All entries must be typewritten or legibly written.
- / Indicate brand and model of item offered
- / Delivery period within 30 Calendars Days.
- / Price validity shall be for a period of 30 Calendar Days.

**POSTED IN PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	164696	copies	Reproduction of Modules, A4, 80 gsm		

**Purpose: For the reproduction of modules.**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: