



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City




## REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit:  
 PR No.: 2020-10-213  
 Quotation No.: 2020-08-197  
 Date: December 2, 2020  
 ABC: 15,972.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 12-9-2020.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	120	Pieces	50 ml plastic spray bottle-colorless bottle with white sprayer cap		
2	4	Rolls	½ inch ribbon-sky blue color, satin- 25 yards per roll		
3	4	Rolls	½ inch ribbon-royal blue color, satin-25 yards per roll		
4	5	Gallons	70% isopropyl alcohol with moisturizer		
5	80	Pieces	Personalized Mugs *Please see attached photo for design and specs		
<b>TOTAL</b>					

Purpose: Supplies and materials for the conduct of stakeholders and other partners during partnership building activities

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

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Signature over Printed Name

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Date/Telephone No.

Canvassed by: