




## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit:  
 PR No.: 2020-12-280  
 Quotation No.: 2020-08-264  
 Date: December 14, 2020  
 ABC: 24,425.25

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than 12-17-2020.

  
**JULIET C. SANNAD**  
 Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Package	Delivery trip package Day 1 Specifications *Manpower The man power from the service provides shall include the following: -manpower (driver) -manpower (helper) They shall be accompanied By one division employee that will act as -Delivery inspector  *Meal allowance Meals three (3) pax (2 snacks, 1 meal for each) write on the road per each delivery day -driver -one delivery helper -delivery inspector  *Vehicles available for delivery		

			<p>Must have at least one (1) of each vehicle readily available for delivery  Appropriate vehicle shall be used depending on the delivery route given  The minimum specs for the delivery vehicle are the following:  -aluminum closed van at least 3500 kgs gross capacity  -Closed van at least 1000 kgs gross capacity  -Gas allowance for vehicles  -Repair and maintenance fee  -Contingency fee</p>		
2	1	Package	<p>Delivery trip package Day 2  *see above specifications</p>		
3	1	Package	<p>Delivery trip package Day 3  *see above specifications</p>		
4	1	Package	<p>Delivery trip package Day 4  *see above specifications</p>		
5	1	Package	<p>Delivery trip package Day 5  *see above specifications</p>		
6	1	Package	<p>Delivery trip package Day 6  *see above specifications</p>		
				<b>TOTAL</b>	
<p>Purpose: Closed van rental to be used for the delivery of kindergarten AS, grade 1 AS, Grade 6LRs and A&amp;E modules week 1</p>					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: