

Republic of the Philippines Department of Education Cordillera Administrative Region **DIVISION OF BAGUIO CITY** #82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60 Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the Supplier:

Requesting Unit:

PR No.: 2020-12-292

Quotation No.: 2020-08-317 Date: December 22, 2020

ABC: 3,600.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating

the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your

JULIET C. SANNAD

Chief- Curriculum Implementation Division Chairman, Bids and Awards Committee

## **REQUIREMENTS:**

- 1. Mayor's / Business permit
- 2. PhilGEPS registration number or certificate
- 3. Omnibus Sworn Statement

## Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item<br>No. | Qty. | Unit   | Item Description         | Unit Price | Total Price |
|-------------|------|--------|--------------------------|------------|-------------|
| 1           | 3    | Pieces | Prepaid Card Globe (500) |            | 1000        |
| 2           | 1    | Piece  | Prepaid Card Smart (500) |            |             |
| 3           | 2    | Pieces | Prepaid Card TM (300)    |            |             |
| 4           | 6    | Pieces | Prepaid Card Globe (100) |            |             |
| 5           | 1    | Piece  | Prepaid Card Smart (100) |            |             |
| 6           | 1    | Piece  | Prepaid Card TM (100)    |            |             |
|             |      |        |                          | TOTAL      |             |

Purpose: Cell cards for the conduct of appraisal of key personnel on grievance, meditation, non-disciplinary provision of the revised rules on administrative cases in civil service

|        | Signature over Printed Name |
|--------|-----------------------------|
|        | Tin                         |
| ed by: | Date/Telephone No.          |
|        |                             |