



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
STO. TOMAS NATIONAL HIGH SCHOOL
 Sto. Tomas Central, Baguio City
 Mobile: 0999 573 4949 / 0927 949 2550
 Telefax: 424-8373



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: **STO. TOMAS NATIONAL HIGH SCHOOL**
 PR No.: **2020-12-0016**
 Quotation No.: **2020-012-00045**
 Date: **December 9, 2020**
 ABC: **Php 312, 000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 17, 2020**.

J. Balusdan
JOYCE M. BALUSDAN
 Teacher I

Chairman, JHS - Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of **30** Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
GENERAL SERVICES					
1.	2	Pax	Security Guard Alternate Shift Schedule: 6:00 AM- 6:00 PM, 6:00 PM- 6:00 AM From Monday to Sunday, including special and legal holidays Note: Security guards must wear complete uniform while on duty - with flashlights - with first aid kit - Submit Security Plan from January 2021 to December 2021 - with license ***nothing follows***		
				TOTAL	
Purpose: For Procurement of 2 Security service at Sto. Tomas National High School					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: