



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

06 Jan 2021

Division Memorandum

No. 06, s. 2021

To : CID and SGOD Chiefs
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Brigada Eskwela/Adopt-A-School Coordinators
FPTA Officers
All others concerned

CONDUCT OF ORIENTATION ON PARTNERSHIP BUILDING FOR SCHOOL ADMINISTRATORS

1. The Schools Division of Baguio City will conduct a face-to-face *Orientation on Partnership Building for School Administrators* to be held at Santorini Ballroom Hall, Hotel Elizabeth, Purok 6, Gibraltar, Baguio City on the following schedule:

PARTICIPANTS/CLUSTER	DATE AND TIME	Number of PAX
CLUSTER 1	January 12, 2021 (Tuesday) 8:00am-5:00PM	65
District 1		
District 2		
District 3		
District 4		
District 5		
FPTA (Batch 1)		
CLUSTER 2	January 13, 2021 (Wednesday) 8:00PM-5:00PM	65
District 6		
District 7		
District 8		
District 9		
District 10		
FPTA (Batch 2)		

2. The objectives are:
- To strengthen and expand partnerships and commitment with school administrators and school stakeholders in the delivery of basic education services;
 - To build community of supporters for education among the existing partners;
 - To sustain partnership among stakeholders for continuous support to basic education.



3. All Public Schools District Supervisors (PSDSs) are requested to submit names of participants in their respective district and the FPTA Secretary for FPTA participants based on the number of pax provided through google sheet: <https://tinyurl.com/PartnershipOrientation> on or before January 10, 2021.

PARTICIPANTS	PSDS	SCHOOL HEAD/ ASP COORDINATOR/ BE COORDINATOR	PARTNER (PTA/BRGY OFFICIAL/PRIVATE ENTITY)	ALS	TOTAL
DISTRICT I	1	7	3	1	12
DISTRICT II	1	6	3		10
DISTRICT III	1	7	3		11
DISTRICT IV	1	6	3		10
DISTRICT V	1	7	3		11
DISTRICT VI	1	7	3	1	13
DISTRICT VII	1	7	3		11
DISTRICT VIII	1	7	3		11
DISTRICT IX	1	6	3		10
DISTRICT X	1	7	3		11
FPTA					10
TWG and Top Management, Speakers					11
TOTAL PARTICIPANTS					130

4. All participants are advised to wear face mask and face shield during the activity.
5. To ensure the smooth flow of the activity, the Technical Working Group (TWG) members are requested to attend a meeting on January 11, 2020, 3:00PM at mini conference hall, Division Office. Participants are:

1	Elaine B. Cabuag	Chair
2	Raquel Janelle S. Tigcangay	Co chair
3	Jimmy S. Santos	Registration
4	Augie Perl A. Simangan/ Samuel Bab-anga	Registration
5	Christopher A. Oliva	Certificates/ Documenter
6	Josef Oliveros	ICT Technical Support
7	Nestor Percy	

6. For inquiries, you may call Ms. Raquel Janelle S. Tigcangay at (074) 619-3492.
7. Immediate dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

ebc/SocMob/Division Information Services
2021-01-06



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SCHOOL ORIENTATION FOR PARTNERSHIP BUILDING FOR SCHOOL ADMINISTRATORS

January 12 and 13, 2021
Hotel Elizabeth, 1 J. Felipe Street, Baguio City

P R O G R A M M E

07:30 – 08:30 AM	Registration of Participants	
08:30 – 09:15 AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Welcome Remarks • Presentation of Participants • House Rules • Statement of Purpose 	AVP AVP MARIE CAROLYN B. VERANO, CESO V Schools Division Superintendent JIMMY S. SANTOS, PDO II , DRRM Hotel Manager External Partnerships Service
9:15 – 10:00 AM	Session 1: Partnership Framework	CAROLINE A. LABRAGUE External Partnerships Service
10:01-10:15AM	BREAK	
10:16 – 11:00 AM	Session 2: Adopt-A-School Program <ul style="list-style-type: none"> • Legal Bases • School Support Packages • Documents to Prepare in Partnership 	DAVEDINAH P. COMETA External Partnerships Service
11:01-11:45AM	Session 3: Tax Incentives	ZENY B. LASTIMOZA External Partnerships Service
11:45-12:00NN	Question & Answer / Sharing	
12:00 – 01:00 PM	LUNCH	
1:00 – 1:45 PM	Session 4: Importance of Strengthened Partnership with PTA	CAROLINE A. LABRAGUE External Partnerships Service
2:30 – 3:00PM	Session 5: <ul style="list-style-type: none"> • Parenting and Parents Role in Learner's Education • Parent's Engagement and Literacy Education 	External Partnerships Service
3:01-3:15PM	BREAK	
3:15PM – 4:15 PM	Session 6: Partnership Engagement with LGU : Brigada Eskwela Find through SEF	ELAINE B. CABUAG Senior Education Program Specialist-SOCMOB Baguio City
4:15 – 4:30 PM	Question & Answer / Sharing	
4:30-5:00PM	Distribution of certificates and Photo Ops	