



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

November 9, 2020

**ANDRES C. DUCUSIN JR.**  
ZYMED MEDICAL DISTRIBUTORS

Dear *Mr Ducusin*:

We are pleased to notify you that your price quotation and proposal for the procurement of Medical and Dental Supplies for the FY 2020 School Health Dental Care Program the amount of PHILIPPINE PESOS **Ninety Thousand Eight Hundred Fifty Three Pesos Only (Php 90,853.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

**CONFORME:**

**ANDRES C. DUCUSIN JR.**  
(Signature Over Printed Name)

**NOV-23, 2020**  
(Date)

11/9/2020  
/pjn/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

November 11, 2020

**ANDRES C. DUCUSIN JR.**  
ZYMED Medical Distributor

Dear Ms. Puruel:

This refers to our award of contract to your company for the procurement of Medical and Dental supplies under the FY 2020 school Dental health care program in the amount of PHILIPPINE PESOS **Ninety Thousand Eight Hundred Fifty Three Pesos Only (Php 90,853.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

**CONFORME:**

**ANDRES C. DUCUSIN JR.**

(Signature Over Printed Name)

**NOV-23, 2020**

(Date)

11/11/2020  
/pjr/



# PURCHASE ORDER

IT

DepEd, Division Of Baguio

Entity Name

Supplier : <b>ZYMED MEDICAL DISTRIBUTORS</b>	P.O. No. : 20-11-150
Address : Blk. A, Lot 9, Pearl St., Irisville Subd., Upper Irisn, Baguio City	Date : November 10, 2020
TIN: 154-219-519-000	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Amoxicillin 250mg capsule	5	140.00	700.00
2	box	Amoxicillin 500 mg capsule	5	250.00	1,250.00
3	bottle	Amoxicillin 250 mg/60ml syrup	35	27.00	945.00
4	box	Cloxacillin 250 mg/capsule	5	420.00	2,100.00
5	box	Cloxacillin 500 mg/capsule	5	450.00	2,250.00
6	box	Contrimaxazole 800/160 mg tablet	5	210.00	1,050.00
7	box	Cefalexine 250mg capsule	5	380.00	1,900.00
8	box	Cefalexine 500mg capsule	5	400.00	2,000.00
9	box	Paracetamol kiddielets (chewable) 500 blister/pack	10	1,450.00	14,500.00
10	box	Paracetamol 500mg tablet	10	95.00	950.00
11	box	Ibuprofen Advil	7	920.00	6,440.00
12	box	Mefenamic Acid 250mg	7	89.00	623.00
13	box	Mefenamic Acid 500 mg	7	130.00	910.00
14	box	Ceterizine 10 mg tab	5	120.00	600.00
15	box	Aluminum hydroxide magnesium hydroxide 200/100 mg tab. simethicone	5	1,500.00	7,500.00
16	box	Loperamide 2 mg cap	5	100.00	500.00
17	box	Clonidine 75mcg	1	2,800.00	2,800.00
18	box	Sinupret	3	1,450.00	4,350.00
19	box	Symdex	4	300.00	1,200.00
20	bottle	Lagundi syrup 60ml	15	35.00	525.00
21	box	Lagundi tablet 300 mg	5	200.00	1,000.00
22	box	Loratidine 10mg tab	2	350.00	700.00
23	pack	Benzoxonium Cl + Lidocaine (6tabs/pack)	10	38.00	380.00
24	box	Hyoscine N- Butylbromide 10 mg	2	600.00	1,200.00
25	box	Domperidone 10 mg tab	2	550.00	1,100.00
26	bottle	Aciete De Manzanilla 120 ml	15	185.00	2,775.00
27	bottle	Efficasent oil 120 ml	15	180.00	2,700.00
28	bottle	Povidone Iodine 120 ml	15	85.00	1,275.00
29	box	Adhesive strips (mediplast)	10	110.00	1,100.00
30	pack	Cotton Buds 400 tips	10	40.00	400.00




Stock No.	Unit	Description	Quantity	Unit Cost	Amount
31	pack	Cotton Balls 150 balls	10	80.00	800.00
32	box	Sterilize gauze pad 4x4x8 ply	10	430.00	4,300.00
33	box	Micropore 1" (24 rolls/box)	10	350.00	3,500.00
34	tube	Aplosyn cream 10g	15	280.00	4,200.00
35	tube	Clobetasol propionate cream 0.05% 5 mg	5	220.00	1,100.00
36	sahet	Zinc Oxide + Calmine Ointment 3.5g	40	52.00	2,080.00
37	tube	Mupirocin Ointment 5g	5	180.00	900.00
38	box	Micropore 1/2" (24 rolls/box)	10	350.00	3,500.00
39	roll	Leukoplast surgical tape plaster 2.50cm	10	475.00	4,750.00
		**Expiry date should be 3 years from date of manufacturing			-
					-

MEDICAL AND DENTAL SUPPLIES UNDER FY 2020 SCHOOL DENTAL HEALTH CARE PROGRAM				
			TOTAL	90,853.00


Total Amount in Words: **Ninety Thousand Eight Hundred Fifty Three Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


  
**ANDRES C. DUCUSIN JR.**  
 ZYMED MEDICAL DISTRIBUTORS  
NOV. 23, 2020  
 Date

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

Fund Cluster : 01

Funds Available : ₱ 90,853.00

  
**LILIBETH G. DEGSI**  
 Accountant III

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_



# Quality Form

## BAC Resolution



Document Code: TLF-OSDS-BAC-007

Revision: 00

Effectivity date: 08-20-2018

Name of Office:

**OSDS-BAC**

### RESOLUTION NO. 260, S. 2020

#### RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ZYMED MEDICAL DISTRIBUTOR

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of medical and dental supplies under the FY 2020 School Dental Health Care Program with an Approved Budget for the Contract (ABC) of **One Hundred Twenty Five Thousand One Hundred Fifty Pesos only (₱125,150.00)** (Annex A);

**WHEREAS** on October 9, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
ZYMED MEDICAL DISTRIBUTORS	₱ 90,853.00
AMKA TRADING	₱ 92,197.00
JYRAMED TRADING	₱ 92,365.00
QUREPLUS CORP.	₱ 119,256.50

**WHEREAS** the proposal of **ZYMED MEDICAL DISTRIBUTORS** is found to be the most compliant with the PR, and its price quotation amounting to **Ninety Thousand Eight Hundred Fifty Three Pesos only (₱90,853.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **ZYMED MEDICAL DISTRIBUTORS** for the procurement of medical and dental supplies under the FY 2020 School Dental Health Care Program in the amount **Ninety Thousand Eight Hundred Fifty Three Pesos only (₱90,853.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 6<sup>th</sup> day of November 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**

*BAC Chairperson*

  
**FERNANDO B. ELEPONGA**

*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**

*BAC Member*

  
**BELEN TOMIN**

*BAC Member*

  
**NIEVES D. EBANIO**

*BAC Member*

APPROVED:



  
**MARIE CAROLYN B. VERANO, CESO V**

*Schools Division Superintendent*

Approved on 11-6-2020

(date of approval)



	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	<b>BAC Resolution</b>		Name of Office: <b>OSDS-BAC</b>

**RESOLUTION NO. 186, S. 2020**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of medical and dental supplies under the FY 2020 School Dental Health Care Program with an Approved Budget for the Contract (ABC) of **One Hundred Twenty Five Thousand One Hundred Fifty Pesos only (₱125,150.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of medical and dental supplies under the FY 2020 School Dental Health Care Program;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

September 30, 2020, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
*BAC Chairperson*


  
**FERNANDO B. ELEPONGA**  
*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

  
**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*



Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **October 27, 2020** at DepEd, Baguio City Division


ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ZYMED MEDICAL DISTRIBUTORS	AMKA TRADING	JYRAMED TRADING	QUREPLUS CORP
1	box	5	Amoxicillin 250mg capsule	700.00	725.00	750.00	1,250.00
2	box	5	Amoxicillin 500 mg capsule	1,250.00	1,250.00	1,275.00	1,300.00
3	bottle	35	Amoxicillin 250 mg/60ml syrup	945.00	910.00	1,050.00	4,725.00
4	box	5	Cloxacillin 250 mg/capsule	2,100.00	2,125.00	2,125.00	2,250.00
5	box	5	Cloxacillin 500 mg/capsule	2,250.00	2,235.00	2,250.00	2,300.00
6	box	5	Contrimaxazole 800/160 mg tablet	1,050.00	1,025.00	1,050.00	2,950.00
7	box	5	Cefalexine 250mg capsule	1,900.00	1,925.00	1,950.00	1,800.00
8	box	5	Cefalexine 500mg capsule	2,000.00	2,050.00	2,025.00	1,800.00
9	box	10	Paracetamol kiddielets (chewable) 500 blister/pack	14,500.00	14,400.00	15,000.00	17,400.00
10	box	10	Paracetamol 500mg tablet	950.00	1,000.00	900.00	1,400.00
11	box	7	Ibuprofen Advil	6,440.00	6,405.00	6,475.00	1,764.00
12	box	7	Mefenamic Acid 250mg	623.00	616.00	630.00	1,190.00
13	box	7	Mefenamic Acid 500 mg	910.00	945.00	1,120.00	1,260.00
14	box	5	Ceterizine 10 mg tab	600.00	575.00	575.00	880.00
15	box	5	Aluminum hydroxide magnesium hydroxide 200/100 mg tab- simethincone	7,500.00	7,525.00	7,600.00	1,950.00
16	box	5	Loperamide 2 mg cap	500.00	500.00	525.00	825.00
17	box	1	Clonidine 75mcg	2,800.00	2,810.00	2,810.00	1,395.00
18	box	3	Sinupret	4,350.00	4,380.00	4,200.00	1,080.00
19	box	4	Symdex	1,200.00	1,240.00	1,200.00	1,040.00
20	bottle	15	Lagundi syrup 60ml	525.00	555.00	600.00	1,162.50
21	box	5	Lagundi tablet 300 mg	1,000.00	1,000.00	1,050.00	3,500.00
22	box	2	Loratidine 10mg tab	700.00	696.00	690.00	440.00
23	pack	10	Benzoxonium Cl + Lidocaine (6tabs/pack)	380.00	400.00	400.00	9,700.00
24	box	2	Hyoscine N- Butylbromide 10 mg	1,200.00	1,210.00	1,220.00	2,400.00
25	box	2	Domperidone 10 mg tab	1,100.00	1,110.00	1,120.00	2,700.00
26	bottle	15	Aciete De Manzanilla 120 ml	2,775.00	2,820.00	2,700.00	870.00
27	bottle	15	Efficasent oil 120 ml	2,700.00	2,655.00	2,775.00	1,680.00
28	bottle	15	Povidone Iodine 120 ml	1,275.00	1,275.00	1,200.00	3,450.00
29	box	10	Adhesive strips (mediplast)	1,100.00	1,120.00	1,150.00	1,200.00
30	pack	10	Cotton Buds 400 tips	400.00	410.00	400.00	600.00




ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	ZYMED MEDICAL DISTRIBUTORS	AMKA TRADING	JYRAMED TRADING	QUREPLUS CORP
31	pack	10	Cotton Balls 150 balls	800.00	1,790.00	850.00	650.00
32	box	10	Sterilize gauze pad 4x4x8 ply	4,300.00	4,250.00	4,350.00	2,000.00
33	box	10	Micropore 1" (24 rolls/box)	3,500.00	3,550.00	3,500.00	23,040.00
34	tube	15	Aplosyn cream 10g	4,200.00	4,275.00	4,350.00	2,265.00
35	tube	5	Clobetasol propionate cream 0.05% 5 mg	1,100.00	1,075.00	1,125.00	950.00
36	sahet	40	Zinc Oxide + Calmine Ointment 3.5g	2,080.00	2,200.00	2,200.00	1,480.00
37	tube	5	Mupirocin Ointment 5g	900.00	925.00	875.00	750.00
38	box	10	Micropore 1/2" (24 rolls/box)	3,500.00	3,500.00	3,500.00	9,360.00
39	roll	10	Leukoplast surgical tape plaster 2.50cm	4,750.00	4,770.00	4,800.00	2,500.00
			***EXPIRY date should be 3 years from date of Manufacturing				
			***NOTHING FOLLOWS***				
				90,853.00	92,227.00	92,365.00	119,256.50

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
CYNTHIA S. CADAWAN  
Canvasser:

  
FERNANDO B. ELEPONGA  
BAC Vice Chairman

  
FRANCISCO C. COPSIYAN  
Member

  
BELEN R. TOMIN  
Member

  
NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN