



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
 #82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: SGOD
 PR No.: 2021-01-011
 Quotation No.: 2021-01-009
 Date: January 21, 2021
 ABC: 34,650.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 25, 2021.

JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	77 with buffet for 5 pax	Pax	AM Snacks		
2	77 with buffet for 5 pax	Pax	Lunch		
3	77 with buffet for 5 pax	Pax	PM Snacks		
			*Please see attached specifications		
				TOTAL	

Purpose: Procurement of meals and snacks for the conduct of Division Orientation on RPMS Tools for SY 2020-2021/ Recalibration of School Head's OPCR

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



RECEIVED
BUDGET SECTION

Date: 1/21/21 8:53

By: [Signature]

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO

I. Program Title: Division Rollout on Results- Based Performance Management (RPMS) Tools for SY 2020-2021

Date: January 27-28, 2021

Venue: DO Training Center

II. Target Participants:

36 female and 31 male School Heads	67
8 Additional pax from the big schools	8
3 female and 3 male PSDS	6
3 female HRDS Staff	3

Total- 84 pax

Groupings:

Group 1 - January 27- 40 pax

Group 2- January 28- 44 pax

III. Rationale:

The Civil Service Commission (CSC), through the issuance of Memorandum Circular (MC) No. 06, series of 2012, sets the guidelines on the establishment and implementation of the Strategic Performance Management System (SPMS) in all government agencies. The SPMS gives emphasis to the strategic alignment of the agency's thrusts with the day-to-day operation of the units and individual personnel within the organization.

As a learner-centered institution, the Department of Education (DepEd) is committed to continuously improve itself to better serve the Filipino learners and the community. The adoption of the SPMS in DepEd strengthens the culture of performance and accountability in the agency, with the DepEd's mandate, vision and mission at its core.

The SDO- Baguio through the School Governance and Operations Division has conducted trainings to capacitate RPMS trainers who shall continuously provide coaching and mentoring to teachers and non-teaching personnel. To date there are 36 female and 31 male School Heads, 157 female and 51 male Master Teachers, 28 female and 28 Head teachers and who are tapped as RPMS trainers in the division. As an RPMS trainer, they are likewise mandated as coach and mentor and observers during classroom observation. Their roles and functions were presented in a division orientation prior to their designation as RPMS trainer. However, there are some of these RPMS observers who have not undergone capability building. Hence, they could not function well as observers in the classroom observation.

This training program proposal anchors on the performance management system of DepEd with focus on capacitating raters/observers as the agency is mandated to ensure that the employees shall improve the management of their system through the RPMS.