

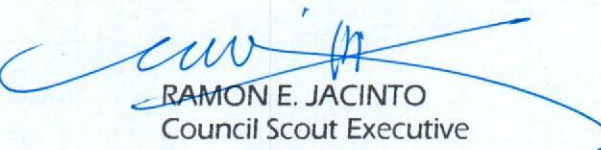


15 February 2021

COUNCIL MEMORANDUM  
NUMBER **01** s. 2021

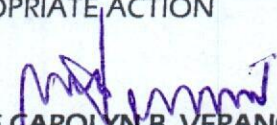

**SUBMISSION OF RECOMMENDATIONS FOR THE 2021 NATIONAL LOWER AWARDS**

1. All concerned are hereby enjoined to submit recommendations/nominations for National Lower Awards for Scouters and Laymen for distinguished and meritorious services rendered in 2020 and/or earlier.
2. All Districts/Institutions are advised to submit their recommendation **on or before Friday, 05 March 2021**. All recommendations received after the deadline will be considered for the next award year.
3. Hereunder are the rules and guidelines in the submission of recommendations/nominations, to wit:
  - a. The number of awardees from the institution/s shall be based on membership performance (quota/allocation) against Scout Potential.
  - b. In all grades and categories, a prescribed time interval of two (2) years between awards shall be strictly observed. All recommendations/nominations shall be submitted to the BSP Council Office in duplicate copies in a prescribed form duly endorsed by the School Coordinator and approved by the Institutional Head/Administrator.
  - c. The fixed quota for each District/Institution shall be strictly followed to give meaning to the awards that will be presented. Where the number of nominees exceeds the quota, the order of priority shall be considered based on the order of listing.
4. The achievements for the different awards, which were earlier granted and credited must not be cited anymore.
5. Recommendations/nominations for the Bronze Service Award should be currently registered with the BSP (*and have registered at least one (1) unit or a minimum of thirty-two (32) Scouts for school year 2020 - 2021*), must have at least two (2) years experience as Unit Leader/Assistant Unit Leader, and have attended Council Scouting activities.  
  
Recommendations/nominations for the Silver Service Award to Gold Medal of Merit Award should submit a photocopy of their 2020 BSP Membership Application Form and Certificate of the latest Award received.
6. Please fill up properly the needed data in the attached official recommendation/nomination form for easier processing.
7. For information, guidance, and widest dissemination.

  
RAMON E. JACINTO  
Council Scout Executive

To: School Administrators  
Teacher's In-Charge  
Elementary & Secondary Teachers & Coordinators  
(Private & Public)

FOR YOUR INFORMATION AND  
APPROPRIATE ACTION

  
MARIE CAROLYN B. VERANO CESO V  
Schools Division Superintendent  
Council Scout Commissioner 

**COUNCIL/DISTRICT/INSTITUTIONS DISSEMINATION (TO ALL CONCERNED)**

RECOMMENDED FOR _____		AWARD				SPECIFIC ACHIEVEMENTS
RECOMMENDEES	Date Registered	Date of Basic Training Course	Scouting Position	Last Award Received/Date		

Recommended by:

Approved by:

\_\_\_\_\_  
 Institutional Coordinator  
 (Signature Over Printed Name)

\_\_\_\_\_  
 Institutional Head  
 (Signature Over Printed Name)