



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

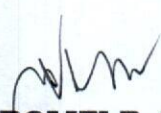

February 8, 2021

DIVISION MEMORANDUM
No. 033, s. 2021

**SUBMISSION OF STATEMENT OF ASSETS, LIABILITIES AND
NETWORTH (SALN) AND INCOME TAX RETURN (ITR)**

To ALL: SDO Personnel
Public School Heads
Schools Teaching and Non-Teaching Personnel
Others Concerned

1. In compliance with Memorandum Circular 1 series 2018 from the Office of the Ombudsman, all **NATIONAL PAID** employees are required to submit **three (3) originally signed** copies of their Statement of Assets, Liabilities, and Networth (SALN) as of December 31, 2020. Enclosed is the schedule of submission.
2. Furthermore, relative to the National Internal Revenue Code of 1997, all employees are advised to submit BIR 2316 on or before February 15, 2021. Please secure the said form at the personnel section. Community Tax Certificate (Cedula) is required in filling out the form.
3. For your information, guidance and compliance.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent 

References: OMB MC 1,s.2018
National Internal Revenue Code of 1997



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

DATE OF SUBMISSION	DISTRICT	SCHOOLS
MARCH 22-MARCH 26, 2021	District VI	Josefa Cariño ES Baguio Central School Pines City NHS Dominican-Mirador ES Dominican-Mirador NHS Aguinaldo ES San Luis ES
APRIL 05-09, 2021	SDO Baguio	Division Office Employees (National Paid)
APRIL 12-16, 2020	District VII	Irisan ES Irisan NHS BCNSHS Elpidio Quirino ES Quezon Hill ES Quezon Hill NHS San Carlos Heights ES
APRIL 19-23, 2020	District VIII	Pinsao ES Pinsao NHS Bonifacio ES Guisad Valley NHS Fairview ES Lucban ES Holyghost Ext. ES
APRIL 26-30, 2020	District IX	Tabora ES Magsaysay ES Magsaysay NHS Quirino Hill ES Pinget ES Pinget NHS
MAY 03-07, 2020	District X	Joaquin Smith NHS Pacday Quinio ES Bakakeng ES Bakakeng NHS San Vicente ES San Vicente NHS Doña Aurora H. Bueno ES



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: dcpedbaguiocity@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

ANNEX 1. SALN SCHEDULE OF SUBMISSION

DATE OF SUBMISSION	DISTRICT	SCHOOLS
FEBRUARY 15-19, 2021	District I	Gibraltar ES Rizal ES Rizal NHS Lindawan ES Lindawan NHS Baguio Country Club ES Manuel L. Quezon ES
FEBRUARY 22-26, 2021	District II	Happy Hollow ES Happy Hollow NHS Springhills ES Kias ES Fort del Pilar ES BCNHS – Fort del Pilar Annex
MARCH 01-05, 2021	District III	Loakan ES Mil-An NHS Laurel ES BCNHS – Hillside Annex BCNHS – Main Campus Baguio SPED Center Camp 7 ES
MARCH 08-12, 2021	District IV	Doña Aurora ES Doña Aurora NHS Doña Nicasia ES Don Mariano Marcos ES Brookspoint ES Mabini ES
MARCH 15-19, 2021	District V	Dontogan ES Adiwang ES Sto. Tomas ES Sto. Tomas NHS Crystal Cave ES Roxas ES Roxas NHS



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: dcpedbaguioicity@gmail.com
Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



ISO 9001:2015 Certified
Quality Management System
CRN RU-19.2560.026
Issued on 12/27/2019