

Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

Office of the Schools Division
 Superintendent

09 Feb 2021

DIVISION MEMORANDUM

No. **40**, s. 2021

**SDO BAGUIO CITY SCHOOL-BASED MANAGEMENT (SBM) TASK FORCE
 AND TRACKER**

To : CID and SGOD Chief Education Supervisors
 Public School District Supervisors
 Education Program Supervisors
 Public School Heads
 All Schools Division Office Personnel
 All Others Concerned

1. Pursuant to Regional Memorandum No. 044, s. 2021 entitled Composition of DepEd-CAR SBM Task Force, this is to announce the revision on the Division School-Based Management Committee re: Division Memorandum No. 029, s. 2021 entitled Reorganization of Schools Division Committees.
2. This aims to align the roles and functions of the Division SBM Committee with the Regional SBM Task Force and strengthen the collaboration thereof.
3. The Division SBM Committee/SBM Task force shall be as follows:

POSITION	ROLES, FUNCTIONS TERMS OF REFERENCE	PERSON IN-CHARGE
Chairperson	Manage the over-all SBM validation; Recommends SBM Level 2 and 3 to Regional Office for validation	Marie Carolyn B. Verano, CESO V/ Christopher C. Benigno
Co-chairperson		Arthur Tiongana Juliet C. Sannad
Focal Person	Plans for the details, recommends procedures or guidelines in the validation	Niño M. Tibangay
Coordinator	Coordinates and collaborates with the SBM Task Force members; Leads in the validation process,	Jocelyn C. Coldeg



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	Facilitates the smooth conduct of validation	
Co-coordinator	Assist the coordinator during the validation process	SMME
SBM Task Force Members	Assist in the validation process; Assist/provide TA during the validation	Marina D. Tabangcura Lourdes B. Lomas-e Brendalee C. Awingan Lilian S. Pagulongan Lilibeth G. Degsi Belen R. Tomin Jovelyn T. Balantin NAPSSHI President PESPA President
Record Keeper	Keeps all records and documents during the SBM validation	Arian C. Bangse-il

4. In relation to the second paragraph of Regional Memorandum No. 044, all public schools shall submit their responses through **www.tinyurl.com/sbmtracker2021 on or before Monday, 22 February 2021.**
5. Immediate and wide dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

Reference:

To be indicated in the Perpetual Index:
under the following subjects:

SCHOOL-BASED MANAGEMENT SCHOOLS DIVISION COMMITTEE
 REORGANIZATION SBM

ACB / SMME
2020-02-08



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