



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

December 28, 2020

### HEXACOM ENTERPRISES

#1 Adivay Bldg., Bonifacio St., Baguio City


Dear Sir/Ma'am:

We are pleased to notify you that your price quotation and proposal for the procurement of Printers for the for tne implementation of the Basic Education Learning Continuity Plan (BELCP) in the amount of PHILIPPINE PESOS **Six Hundred Sixty Four Thousand Four Hundred Fifteen Pesos Only (Php 664,415.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

CONFORME:

  
  
(Signature Over Printed Name)  
**Hexacom Enterprises**  
Computer Sales and Services  
No. 1 Adivay Bldg., Bonifacio St., Baguio City  
Telefax: (074) 442-0198

12/28/2020  
(Date)

12/28/2020  
/pjn/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
 # 82 Military Cut-Off, Baguio City



**NOTICE TO PROCEED**

December 30, 2020

**HEXACOM ENTERPRISES**

#1 Adivay Bldg., Bonifacio St., Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of Printers for the for the implementation of the Basic Education Learning Continuity Plan (BELCP) in the amount of PHILIPPINE PESOS **Six Hundred Sixty Four Thousand Four Hundred Fifteen Pesos Only (Php 664,415.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

**CONFORME:**

  
 (Signature Over Printed Name)  
**HEXACOM ENTERPRISES**  
 Computer, Sales and Services  
 No. 1 Adivay Bldg., Bonifacio St., Baguio City  
 (Date) 12/28/2020  
 (Date) Telefax: (074) 442-0198

12/30/2020  
 /pjn/



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 451, S. 2020**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO HEXACOM ENTERPRISES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of printers for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP) with an Approved Budget for the Contract (ABC) of **Six Hundred Sixty Six Thousand Pesos only (₱666,000.00)** (Annex A);

**WHEREAS** on November 23, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
HEXACOM ENTERPRISES	₱ 664,415.00
TAIPAN MARKETING	₱ 682,050.00
MICRO MEDIA TECHNOLOGIES	₱ 702,000.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
TAIPAN MARKETING	Quote above ABC
MICRO MEDIA TECHNOLOGIES	Quote above ABC


**WHEREAS** the proposal of **HEXACOM ENTERPRISES** is found to be the most compliant with the PR, and its price quotation amounting to **Six Hundred Sixty Four Thousand Four Hundred Fifteen Pesos only (₱664,415.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;


**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **HEXACOM ENTERPRISES** for the procurement of printers for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP) in the amount of **Six Hundred Sixty Four Thousand Four Hundred Fifteen Pesos only (₱664,415.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 28<sup>th</sup> day of December 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**NIÑO TIBANGAY**  
BAC Vice-Chairperson



  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**BELEM TOMIM**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

APPROVED:

  
**MARIE CAROLYN B. VERANO, CESO V**

	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	<b>BAC Resolution</b>		Name of Office: <b>OSDS-BAC</b>

**RESOLUTION NO. 280 S. 2020**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of printers for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP) with an Approved Budget for the Contract (ABC) of **Six Hundred Sixty Six Thousand Pesos only (P666,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of printers for the implementation of the Basic Education-Learning Continuity Plan (BE-LCP);

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

November 23, 2020, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
*BAC Chairperson*

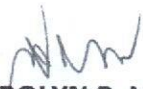
  
**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

  
**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

Approved on 11-23-2020




Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **December 28, 2020** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	HEXACOM ENTERPRISES	TAIPAN MARKETING	MICRO MEDIA
1	pc	80	All-in-one Ink tank Printer, print scan & copy, ultra high yield of 5,000 colored and 6,500 black-and- white pages, 1 year warranty Refill ink tank system up to 12.6ipm up to 1,200 x 6,000 dpi 1 year warranty	662,400.00	680,000.00	700,000.00
2	pc	5	Brother BTD60BK Black Genuine Ink bottle ***NOTHING FOLLOWS***	2,015.00	2,050.00	2,000.00
				664,415.00	682,050.00	702,000.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
Rodymar B. Valentin  
Canvasser:

  
NIÑO M. TIBANGAY  
BAC Vice Chairman

  
FRANCISCO C. COPSIYAN  
Member

  
BELEN R. TOMIN  
Member

  
NIEVES D. EBANIO  
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
JULIET C. SANNAD  
BAC CHAIRMAN