



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
HOLY GHOST EXTENSION ELEMENTARY SCHOOL
 Purok 4, Holy Ghost Extension, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: **Holy Ghost Extension E/S**
 PR No.: **2021-001-02**
 Quotation No.: **2021-001-02**
 Date: **February 3, 2021**
 ABC: **P 100,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 10, 2021.

Aida C.A. Lcedo
AIDA C.A LCEDO
 Chairperson, BAC

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 15 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	133,333	Sheet	Printing of Self-Learning Modules (Quarter 2, Weeks 2-8) * Specifications - paper quality (80gsm) S-20 - paper size (A4) - High Brightness - Frictionless paper surface		
TOTAL					
Purpose: For school use					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.