## Republic of the Philippines



Department of Education Cordillera Administrative Region **DIVISION OF BAGUIO CITY** #82 Military Cut-Off, Baguio City



## RIZAL NATIONAL HIGH SCHOOL REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60 Revised on: May 24, 2004 Standard Form Title: Request for Quotation

Supplier: Address:

Telephone No.: e-Mail:

e-Mail:

Date received by the Supplier:

Requesting Unit: PR No.: 2020-01-002 Quotation No.: 2021-01-02 Date: February 8,2021 ABC: Php 68,794

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 15, 2021.

NOEMI A. MAGCANTA

School BAC Chairman, Bids and Awards Committee

POSTED IN PHILGEPS

## REQUIREMENTS:

- 1. Mayor's / Business permit
- 2. PhilGEPS registration number or certificate
- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

## Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	tubes	Master (Blue Duplicator, BPS-150)		
2	30	bottles	Ink (Blue Duplicator, BPS-150)		
3	30	reams	Multipurpose Bond Paper (A4, 70gsm)		
				TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name		
	Tin	
	Date/Telephone No.	

Canvassed by: