

Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

February 04, 2021

REGIONAL MEMORANDUM
 No. 041.2021


Final Report Submission of Research under BERF

TO: OIC- Assistant Regional Director
 All RO Functional Division Chiefs/Units
 Schools Division Superintendents
 All Divisions
 Senior Education Program Specialists, SGOD-Planning Unit
 Others Concerned

1. Relative to the implementation of DepEd Order No. 16, s. 2017 entitled "Research Management Guidelines", the submission of final reports of researches under BERF in this Office during this time of COVID 19 pandemic will be thru *softcopies in MS Word and PDF formats*, following the specified template in Enclosure 2 to this memorandum. It is understood that final reports submitted to this Office were thoroughly reviewed and approved by the Schools Division Research Committee (SDRC).
2. Attached (Enclosure 1) is the list of researchers indicating timelines for submission of final reports.
3. All submission with the indorsement of the Schools Division Superintendent will be through email address pprdb erf.depedcar@gmail.com
4. Strict compliance to and immediate dissemination of this Memorandum is desired.


ESTELA L. CARIÑO EdD, CESO III
 Regional Director

PPRD/ALP/cpp

To: All School Administrators, Principals & Teachers In-Charge
 (Elementary & Secondary)
FOR YOUR INFORMATION & APPROPRIATE ACTION

MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent



List of BERF Grantees

| 2019 APPROVED RESEARCH | | | | | |
|------------------------|----------------------------------------|------------------------------------------------------------|------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------|
| | PROPONENT (Last, first, MI) | DUE OF SUBMISSION | Position and / designation | SDO | Title |
| 1 | Bangse-il, Cliftone K. | Mar-08 | Admin. Assistant II | Benguet | Suppliers' Awareness on Government Procurement Law and Its Revised Implementing Rules and Regulations |
| 2 | Bongtiwon, Raquel T. | Feb-08 | Teacher III | Ifugao | Motivation and Work Performance of Senior High School Teachers of the Schools Division of Ifugao |
| 3 | Buhong, Sharolyn B. | Feb-08 | Teacher III | Ifugao | Factors Affecting the Implementation of Mother Tongue Based- Multilingual Education (MTB-MLE) Teachers |
| 4 | Copsiyan, Francisco C. | FOR REVISION (1st -dec 28; 2nd- jan 18) | Education Program Supervisor | Baguio City | Implementation of the Senior High School in the Division of Baguio City |
| 5 | Cuh-ing, Bivian B. | May-31 | Principal I | Benguet | Office Performance Commitment and Review Form Implementation of Ampucao and Loo National High Schools |
| 6 | Ganotice, Evelyn C. | Apr-07 | Education Program Supervisor | Kalinga | Implementation of Senior High Schools of Schools Division of Kalinga |
| 7 | Gawi, Geraldine B. | May-31 | PSDS | Ifugao | Factors Affecting the Performance of School Heads in the Schools Division Office -Ifugao |
| 8 | Gondales, Wilber G. | May-31 | Teacher III | Benguet | English Proficiency Level of Grade 7 Learners of Adaoay National High School Extension-Abucot, Eddet, Kabayan, Benguet |
| 9 | Lapniten, Thelma S. | Feb-08 | Master Teacher II | Benguet | Issues Encountered by La Trinidad Elementary Teachers in the Implementation of Classroom Observation Tool |
| 10 | Licyag, Imelda T. | Feb-08 | SEPS | Ifugao | Teaching Competencies of Public Junior High School English Teachers |
| 11 | Marquez, Ronald T. | May-31 | Education Program Supervisor | Abra | The Learning Resource Development Activity of Bangued District, Abra Division |
| 12 | Panelo, Ursalina P. | FOR REVISION (1st -dec 28; 2nd- jan 18) | Principal I | Abra | Mentoring Skills and Instructional Competence in the Elementary Schools of Pidigan District |

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|----|---------------------------|-----------------------------------------------|---------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------|
| 13 | Pantaleon, Crisanta P. | Jul-16 | EPS II | RO | Understanding Teachers' Practices, Perceptions, Challenges and Needs of Teachers in Conducting School-based Research |
| 14 | Pedro, Octavia M. | Feb-08 | Principal I | Baguio City | School Heads' Instructional Practices in the Schools Division of Baguio City |
| 15 | Poyongan, Claire C. | FOR REVISION (1st -dec 28; 2nd- jan18) | Teacher III | Baguio City | Interaction between Teachers and Learners Different Linguistic Background in Mother Tongue Subject |
| 16 | Ramos, Deo M. | Feb-08 | Education Program Specialist II | Abra | Ilocano Proficiency and Performance of Mother Tongue-Based Multi-Lingual Education Teachers |
| 17 | Yag-ao, Belen S. | Apr-07 | Master Teacher 1 | Kalinga | Evaluation in the Implementation of Youth Environment Schools Organization in Tinglayan District |

2020 APPROVED RESEARCH

| | PROPONENT (Last, first, MI) | DUE OF SUBMISSION | Position and / designation | SDO | Title |
|---|---------------------------------------------------------|--------------------------|----------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | Agnasi, Rosita C.; Calbayan, Elizabeth T.; | Dec 13 2021 | Education Program Supervisor, Teacher Aid | Regional Office | "Utilization of Learning Resources: its Contribution to the Performance of Learners in CAR" |
| 2 | Agtani, Joven B. | May-31 | PDO-I Youth Formation | Benguet | Career Guidance Implementation of Public Secondary Schools of Benguet |
| 3 | Ambrona, Jonalyn C. | Dec 13 2021 | Education Program Supervisor | Regional Office | "Implementation of Public Senior High School Immersion In Cordillera Administrative Region" |
| 4 | Anselmo, Deborah B. | May-31 | Teacher III | Abra | "RAFT Technique in Enhancing the Creative Writing Skills of the Grade 8 Learners" |
| 5 | Asencio, Rhoda P. | Dec 13 2021 | Education Program Specialist II | Abra | "Comprehensive School Safety Management towards Emergency Planning Perspective of the Schools Division of Abra" |
| 7 | Balacang, Jerlyn-Mae I. | May-31 | Master Teacher I | Apayao | "Learners' Perceptions Towards Modular Instruction" |
| 8 | Bandao, Clemente Jr. D. | Dec 13 2021 | Education Program Supervisor | Regional Office | "Implementation of Monitoring Evaluation and Adjustment (MEA) Mechanism in DepEd" |

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|----|---------------------------------------------------------------------------------|---------------|---------------------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------|
| 9 | Bersamina, Deidrei O. | May-31 | Teacher III | Abra | "Whole Text Repeated Approach to Improve Listening Skills of Grade 6 Learners" |
| 10 | Bigornia, Ellein P. | May-31 | Teacher II | Abra | "Modular Learning: Hamon at Suliranin ng mga Magulang ng Suyo National High School" |
| 11 | Cadley, Marie Grace A. | Apr-19 | Teacher III | Benguet | Learning Cards to Enhance the Competence of Grade 6 in Araling Panlipunan |
| 12 | Contada, Brenda; Aquino, Geraldine D.; Bondad, Joyce Y. | May-31 | Teacher III, Teacher I, Master Teacher I | Baguio City | " <i>Innabuyog</i> " Enhancing the Academic Performance of Leraners in Science" |
| 13 | Crispin, Eden J.; Dulipas, Gemmaly R.; Sadcat, Melody U. | Dec 13 2021 | Teacher I Teacher I Teacher I | Baguio City | "Sa Pinas Ikaw and Ma'am/Sir (SPIMS) Recipients as Novice Teachers in the Public School" |
| 14 | Dapliyan, Mildred A. | Dec 13 2021 | Education Program Specialist II | Mountain Province | "Customizing Implementation of Brigada Eskwela: An Evaluation of Schools' Pandemic- Response Program" |
| 15 | Dawaton, Patricio T.; Dalay-on, Thelma T. | Dec 13 2021 | Education Program Supervisor | Regional Office | "21st Century Skills and Competence of Cordillera Learners in the Regional Assesment Test" |
| 16 | Dominguez, Lucille Y. | Apr-19 | Teacher III | Benguet | Stay at Home Stressors and Coping Mechanisms of Students due to COVID-19 |
| 17 | Ducayso, Georgina C. | Dec 13 2021 | Education Program Supervisor | Regional Office | "Compliance of Private Schools for Requirements Permit and Recognition" |
| 18 | Dumaguin, Rowena B. | Dec 13 2021 | Administrative Officer IV | Baguio City | "Implementation of Program on Awards and Incentives for Service Excellence (PRAISE) in the Division of Baguio City" |
| 20 | Fianza, Jacqueline L. | Jun-13 | Master Teacher I | Baguio City | "Rediscovering the Power of Handwriting" |
| 21 | Flora, Vanessa B; Sotelo, Mary Cris B. | Dec 13 2021 | Attorney IV, ADAS I | Regional Office | "Utilization of the Legal Services Information System in Managing Child Protection Reports" |
| 22 | Gamiao, Daine D. | Dec 13 2021 | Master Teacher I | Apayao | "Teachers' Lifestyle in Junior and Senior High Schools: A Comparative Study" |

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| 23 | Gasmen, Jephunneh A. | May-31 | Teacher I | Abra | "Consensus Moderation: Increasing the Confidence of Science Teachers in the Attainment of Performance-based Standards in Summative Assessments" |
| 24 | Hidalgo, Bryan | May-31 | EPS | RO | Impact of Early Language Literacy and Numeracy (ELLN) Teacher Professional Development (TPD) Program |
| 26 | Ignacio, Leo B. | Apr-19 | Teacher III | Benguet | A Collaborative Learning Strategy through Pair-Draw-Solve-Share |
| 27 | Laquiao, Abegail H. | May-31 | Teacher III | Tabuk City | "Enhanced Contextualized Modules (ECM) to Improve Word Problem Solving Skills of Grade 3 Learners" |
| 28 | Lartec, Norbert C. ; Cadsu, Rufina D. ; Tudlong, Genevieve C. | May-31 | Master Teacher I | Baguio City | "Collaborative Evaluation of Senior High Teachers' Instructional Performance as Basis in Mentoring" |
| 29 | Laureta, Jonaida B. | May-31 | Teacher III | Abra | "ISEE (Identify- Set-up,Execute-Evaluate) Problem-solving Strategy in Teaching Geometric Optic for Senior High School in the New Normal Class" |
| 30 | Lidua, Bryan T. | Mar-12 | Registrar I | Benguet | Guidelines on the Request and Transfer of Learner's School Records: An Evaluation Research |
| 31 | Lipa-od, Gregoria M. | May-31 | Master Teacher II | Benguet | "A Situational Analysis of the Extensive Flexible Learners' Learning Requirements amidst Physical Distancing" |
| 32 | Lite, Nemia N; Marrero, Milton G | Dec 13 2021 | Principal II, PSDS | Mountain Province | "Mother Tongue-Based Multilingual Education: An Assessment of the Implementation at Bauko I, Mountain Province" |
| 33 | Lupian, Michael Jr. T. | Dec 13 2021 | Education Program Supervisor, Chief Education Supervisor | Mountain Province | "Coping with COVID 19: Emerging School-Based Management Practices in the New Normal" |
| 34 | Mendoza, Liesel P. | August 25 2020 FOR REFUND- failed to complete (RM No.387,s.2020) | Teacher III | Benguet | Enhancing the Problem Solving Skills through Interactive Mnemonics Instruction |
| 35 | Ngagan, Lesner A. | May-31 | Administrative Assistant II | Baguio City | "Workload Analysis Among the Non-Teaching Personnel in the Schools Division of Baguio City" |

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|----|----------------------------------------------|--------|-----------------------------------------------------------|---------|----------------------------------------------------------------------------------------------------------------|
| 36 | Pecay, Rose Kayee D. | May-31 | Master Teacher I | Benguet | Mustering Mastery: A Narrative Case Study of Master Teachers' Transcendent Journey to Instructional Leadership |
| 38 | Salamat, Ryan Jay V. | Apr-19 | Teacher III | Benguet | MAC-X: Its Effect to the Performance of Grade 2 Mathematics Learners |
| 39 | Wagang, Joan Hertemia B. | May-31 | Guidance Counselor III | Benguet | Mental Health and Job Satisfaction of Bakun District Teachers |
| 40 | Yog-a, Genevieve A. Pangesfan, Mercy Rose S. | Apr-19 | Administrative Assistant II, Administrative Assistant III | Benguet | Assessment of the Promotion of Level 1 Employees in SD0- Benguet |

Enclosure 2 of Regional Memorandum No. _____

TEMPLATE/ SEQUENCE OF FINAL REPORTS

Font style – Arial

Font size – 11

Spacing – double space

Paper size – A4

Margins – Normal (1 inch in all sides)

Folder – A4 brown folder, fastener

Pagination – Upper – right corner

- Titles – center

| ACTION RESEARCH | BASIC RESEARCH |
|-------------------------------------------------------------|--------------------------------------------|
| Indorsement from SDO | Indorsement from SDO |
| • TITLE PAGE | • TITLE PAGE |
| • ABSTRACT | • ABSTRACT |
| • ACKNOWLEDGEMENT | • ACKNOWLEDGEMENT |
| • TABLE OF CONTENTS | • TABLE OF CONTENTS |
| CONTEXT AND RATIONALE | INTRODUCTION OF THE RESEARCH |
| ACTION RESEARCH QUESTIONS | LITERATURE REVIEW |
| INNOVATION, INTERVENTION, AND STRATEGY | RESEARCH QUESTIONS |
| ACTION RESEARCH METHODS | SCOPE AND LIMITATION |
| Research Design | RESEARCH METHODOLOGY |
| Participants and / or other Sources of Data and Information | Research Design |
| Data Gathering Methods | Sampling |
| Data Analysis | Data Collection |
| Ethical Issues | Data Analysis |
| DISCUSSION OF RESULTS AND REFLECTION | Ethical Issues |
| CONCLUSION AND RECOMMENDATION | RESULTS AND DISCUSSION |
| ACTION PLAN | CONCLUSION AND RECOMMENDATION |
| REFERENCES | DISSEMINATION AND ADVOCACY PLANS |
| Appendices | REFERENCES |
| FINANCIAL REPORT (with name and signature) | Appendices |
| COPY OF MOA | FINANCIAL REPORT (with name and signature) |
| | COPY OF MOA |

REQUIREMENTS FOR RESEARCH ABSTRACT (Final Report)

- An abstract is a concise summary that enables readers to quickly assess the contents and direction of the paper. **The abstract concisely describes the topic/ purpose/scope, methods, principal findings and the conclusions.**
- It should be of **150 – 250 words in one (1) paragraph**, in Arial font and size of 11 pt, left alignment. It must also be typed single-spaced on a standard A4 paper with 1” all sides.

Abstract

Title:

Researcher/s: (Team Leader) First Name, Middle Initial, Family Name
 (Member)
 (Member)

School/ Office:

email address/es:

Date: (date of submission to the division office) month and year

Keywords: (minimum of 3, maximum of 5 keywords separated by a comma (,))

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FINANCIAL REPORT TEMPLATE

| FINANCIAL REPORT | | | | | | | |
|---------------------------|------|------|----------|----------------|----------------------|-------------|-------------------|
| A. Supplies and Materials | | | | | | | |
| Activity | Item | Unit | Quantity | Estimated Cost | Total Estimated Cost | ACTUAL COST | TOTAL ACTUAL COST |
| | | | | | | | |

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