



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY



March 22, 2021

Office of the Superintendent
Division Memorandum 80, s.2021

PARTICIPANTS TO THE DREAM TEAMS – A MICROSOFT TEAMS ADOPTION CARAVAN

TO: School Governance and Operations Division Chief
 Curriculum Implementation Division Chief
 All Public Schools District Supervisors
 All Education Program Supervisors
 All Public Elementary and Secondary School Heads
 Public School Teachers and Head Teachers
 All ICT Coordinators
 All Division Office Unit and Section Heads
 All Others Concerned

1. The Information and Communications Technology Service -User Support Division (ICTS-USD), together with the Educational Technology Unit (EdTech) and in partnership with Microsoft Philippines, Inc., will hold a virtual adoption caravan titled **Dream Teams- A Microsoft Teams Adoption Caravan** to encourage activation of Office 365 accounts, to support the migration of Microsoft Teams as the official platform for communication, and to provide basic capacity building on Microsoft Teams and Office 365.
2. The caravan will be from 24 March to 22 April 2021.
3. Identified participants should log on to <https://bit.ly/DepEdMSEducationCaravanCAR> and fill out the online form not later than March 22, 2021.
4. The Participants are as follows:

March 24, 2021 @ 8AM-9:30AM SCHOOL HEADS AND DO ICT UNIT		
	School/Office	pax
1.	Division ICT Unit	5
2.	Adiwang Elementary School	1
3.	Aguinaldo Elementary School	1



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 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguiocty@gmail.com
 Website: www.depedpines.com | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



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4.	Alfonso Tabora Elementary School	1
5.	Apolinario Mabini Elementary School	1
6.	Baguio Central School	1
7.	Baguio City National High School	1
8.	Baguio City National Science High School	1
9.	Baguio City SPED Center	1
10.	Baguio Country Club Village Elementary School	1
11.	Bakakeng Elementary School	1
12.	Bakakeng National High School	1
13.	BCNHS - Fort del Pilar Annex	1
14.	BCNHS - Hillside Annex	1
15.	Bonifacio Elementary School	1
16.	Brookspoint Elementary School	1
17.	Camp 7 Elementary School	1
18.	Crystal Cave Elementary School	1
19.	Dominican Mirador Elementary School	1
20.	Dominican Mirador National High School	1
21.	Don Mariano Marcos Elementary School	1
22.	Dona Aurora Elementary School	1
23.	Dona Aurora H. Bueno Elementary School	1
24.	Doña Aurora National High School	1
25.	Dona Nicasia J. Puyat Elementary School	1
26.	Dontogan Elementary School	1
27.	Elpidio R. Quirino Elementary School	1
28.	Fairview Elementary School	1
29.	Fort Del Pilar Elementary School	1
	TOTAL	33

April 7, 2021 @ 8AM-9:30AM | CID, OSDS AND SCHOOL HEADS

	School/Office	pax
30.	Curriculum Implementation Division Chief	1
31.	Public Schools District Supervisors	5
32.	Office of the Schools Division Superintendent Unit/Section Heads	8
33.	Gibraltar Elementary School	1
34.	Guisad Valley National High School	1
35.	Happy Hallow National High School	1
36.	Happy Hollow Elementary School	1
37.	Holy Ghost Extension Elementary School	1
38.	Irisan Elementary School	1
39.	Irisan National High School	1
40.	Joaquin Smith National High School	1
41.	Jose P. Laurel Elementary School	1
42.	Josefa Carino Elementary School	1
43.	Kias Elementary School	1
44.	Lindawan Elementary School	1
45.	Lindawan National High School	1
46.	Loakan Elementary School	1
47.	Lucban Elementary School	1



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48.	Magsaysay Elementary School	1
49.	Magsaysay National High School	1
50.	Manuel L. Quezon Elementary School	1
51.	Manuel A. Roxas Elementary School	1
52.	Mil-an National High School	1
53.	Pacday Quinio Elementary School	1
54.	Pines City National High School	1
55.	Pinget Elementary School	1
TOTAL		37

April 7, 2021 @ 1PM-2:30PM TEACHING PERSONNEL		PAX
56.	All Public School ICT Coordinators and ICT Laboratory In-Charge	90
57.	Microsoft Teams Coaches	5
58.	Microsoft Education Ambassadors	20
59.	Microsoft Teams Champions	30
TOTAL		145

April 15, 2021 @ 8AM-9:30AM CID, SGOD AND SCHOOL HEADS		
	School/Office	pax
60.	School Governance and Operations Division Chief	1
61.	School Governance and Operations Division Education Supervisor	1
62.	School Governance and Operations Division Section/Unit Heads and Personnel	6
63.	(CID) Education Program Supervisors	10
64.	Pinget National High School	1
65.	Pinsao Elementary School	1
66.	Pinsao National High School	1
67.	Quezon Hill Elementary School	1
68.	Quezon Hill National High School	1
69.	Quirino Hill Elementary School	1
70.	Rizal Elementary School	1
71.	Rizal National High School	1
72.	Roxas National High School	1
73.	San Carlos Heights Elementary School	1
74.	San Luis Elementary School	1
75.	San Vicente Elementary School	1
76.	San Vicente National High School	1
77.	Springhills Elementary School	1
78.	Sto. Tomas Elementary School	1
79.	Sto. Tomas National High School	1
80.	Liteng Primary School	1
TOTAL		35
April 22, 2021 @ 8AM-9:30AM ASSISTANT PRINCIPALS AND HEAD TEACHERS		
81.	Assistant Principals	5
82.	Baguio City National High School Head Teachers	10
83.	Guisad Valley National High School Head Teacher	1
84.	Irisan National High School Head Teachers	7



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85.	Lucban Elementary School Head Teacher	1
86.	Magsaysay National High School Head Teacher	1
87.	Mil-an National High School Head Teacher	1
88.	Pines City National High School Head Teachers	8
89.	Rizal National High School Head Teacher	1
TOTAL		35

GRAND TOTAL		284 pax
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5. Participants are expected to have an activated O365 account and MS Teams app installed. Please coordinate with the Division Information Technology Officer through harris.dizon@deped.gov.ph for account concerns.
6. Participants are directed to check their DepEd email regularly for updates.
7. Widest dissemination of this memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

03202021/OSDS/ICTU



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