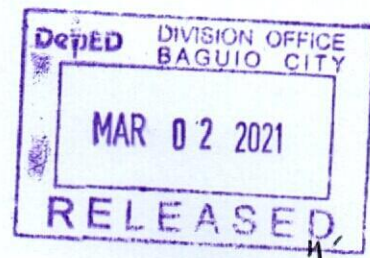




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



2 March 2021



DIVISION MEMORANDUM

No: 58, s. 2021

**PENDING CHANGE REQUEST AND LRN APPROVAL
IN THE LEARNER INFORMATION SYSTEM (LIS)**

To : All Chief Education Supervisors
Public Schools District Supervisors
Public and Private School Heads and LIS Coordinators
Others Concerned

1. The Learner Information System-Beginning of School Year (LIS-BOSY) facility is still open but may be closed indefinitely by the central office to give way to the operation of other facilities within the system and for the purpose of easing the finalization of schools within the system, this office requires all schools with pending requests to submit all documentary requirements as required by the system.
2. Based on monitoring, there are 6754 with pending change requests that need approval. Refer to Enclosure 1 of this Memorandum generated from the LIS Division Dashboard as of 4:00 PM of February 26, 2021.
3. For all pending requests to be approved by the Schools Governance and Operations Division, Planning and Research, all concerned schools are directed to email all necessary documentary requirements (birth certificate, SF-10, others as needed) through planresearchbaguio@gmail.com.
4. For more than 20 requests, concerned school/s may opt to bring the photocopied documents at the SGOD-Planning and Research to ensure efficiency and accuracy of actions to be taken.
5. **Submission of requirements shall be on or before 31 March 2021. In view of this, all Change Requests with no submitted documents shall be automatically disapproved by the SGOD-Planning and Research 2 days prior to closing of the LIS-BOSY facility which will be set by the Central Office.**
6. Immediate and wide dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent 

SGOD/PR/avf

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"HANDANG MAG SERBISYO"

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PUBLIC ELEMENTARY SCHOOLS	CHANGE REQUEST
136380 - Adiwang Elementary School	72
136381 - Aguinaldo Elementary School	16
136382 - Baguio Central school	61
136383 - Dominican-Mirador Elementary School	18
136384 - Dontogan Elementary School	35
136385 - Josefa Cariño Elementary School	55
136386 - Pacday Quinio Elementary School	42
136387 - Quezon Hill Elementary School	23
136388 - Elpidio R. Quirino Elementary School	60
136389 - San Carlos Heights Elementary School	12
136390 - San Luis Elementary School	12
136391 - Sto. Tomas Elementary School	11
136392 - Alfonso Tabora ES	13
136393 - Bonifacio Elementary school	36
136394 - Lucban Elementary school	83
136395 - Magsaysay Elementary School	58
136396 - Pinget Elementary School	27
136397 - Pinsao Elementary School	7
136398 - Quirino Hill ES	7
136399 - Don Mariano Marcos Elementary School	3
136400 - Dona Aurora Elementary School	104
136401 - Doña Nicasia Puyat ES	13
136402 - Gibraltar Elementary School	4
136403 - Apolinario Mabini ES	48
136404 - Rizal Elementary School	33
136405 - Bakakeng Elementary School	20
136406 - Camp 7 Elementary School	15
136407 - Crystal Cave Elementary School	20
136408 - Dona Aurora H. Bueno Elementary School	9
136409 - Fort del Pilar Elementary School	17
136411 - Jose P. Laurel Elementary School	75
136412 - Lindawan Elementary School	7
136413 - Loakan Elementary School	51
136414 - Manuel L. Quezon Elementary School	16
136415 - Manuel A. Roxas Elementary School	115
136416 - San Vicente Elementary School	41
136417 - SPED Center (FL)	17
221501 - Kias Elementary School	14
221502 - Baguio Country Club Village Elementary School	7
221503 - Springhills Elementary School	16
221504 - Brookspoint Elementary School	4
221505 - Irisan Elementary School	36
221506 - Fairview Elementary School	10
221507 - Holy Ghost Extension ES	4
TOTAL	1347

PUBLIC HIGH SCHOOLS	CHANGE REQUEST
305269 - Baguio City High School - Main	499
305270 - Dona Aurora National High School	43
305271 - Bakakeng National High School	15
305272 - Baguio City National High School-Fort del Pilar Annex	25
305273 - Happy Hollow National High School	11
305274 - Lindawan National High School	7
305275 - Mil-an National High School	31
305276 - Rizal National High School	37
305277 - Roxas National High School	111
305278 - San Vicente National High School (Integrated Senior High School)	48





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305279 - Sto. Tomas National High School	28
305280 - Irisan National High School	111
305281 - Pines City National High School	87
305282 - Guisad Valley National High School	95
305283 - Magsaysay National High School	72
305284 - Joaquin Smith National High School	64
305285 - Pinsao National High School	33
305286 - PINGET NATIONAL HIGH SCHOOL	6
305287 - Quezon Hill National High School	29
319302 - Dominican- Mirador National High School	4
319304 - Baguio City National High School-Hillside Annex	37
340055 - Baguio City National Science High School	44
303115 - Philippine Science High School - Cordillera Administrative Region	1
TOTAL	1438

PRIVATE SCHOOLS	CHANGE REQUEST
406209 - Baguio Achievers' Academy	5
406211 - Our Lady of the Atonement Cathedral School, Inc.	8
406212 - Baguio Central University	9
406213 - Westville School, Inc.	23
406214 - Baguio City Academy Colleges, Inc.	35
406216 - Baguio City Science Foundation	11
406217 - University of the Cordilleras Grade School & High School	3
406219 - Baguio Patriotic High School	6
406220 - Baguio Pines Family Learning Center, Inc.	60
406221 - Baguio Seventh Day Adventist School, Inc	4
406222 - Baguio Siloam Christian Academy, Inc.	14
406224 - Bridges Tutorial & Learning Center	13
406225 - Calvary Ministries Academy of Baguio	4
406227 - Cypress Christian Foundation School	19
406228 - Disciples for Christ Independent School Foundation, Inc.	18
406229 - Don Bosco School of Baguio City, Inc.	6
406230 - Easter College, Incorporated	29
406234 - Good News Academy, Inc.	6
406235 - Grace Bible Academy	2
406237 - Bethesda Sky Learning Center, Inc.	1
406238 - Lumen Christi Academy of Baguio Inc.	9
406240 - John Hay Elementary School, Inc.	24
406242 - Balay Sofia Inc.	1
406243 - Baguio City First Learning Center, Inc.	4
406244 - Learning by the Hillside, Inc.	8
406245 - 4th Watch Maranatha Christian Academy of Baguio City, Inc.	53
406247 - Metropolitan Baguio Christian Academy	11
406248 - Missionary Church of the Living Christ Christian School	9
406255 - Our Lady of Mt. Carmel Montessori	2
406257 - Phases Learning Center	37
406258 - Pines Montessori School	7
406260 - Saint Louis School of Pacdal, Inc.	6
406265 - Saint Louis University Laboratory Elementary School	294
406266 - Small World Christian School Foundation	5
406272 - St. Martin School, Inc.	2
406273 - St. Vincent de Ferrer Learning Center	15
406274 - Step Learning Academy	4





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406280 - UCCP Baguio Educational Center, Inc.	13
406281 - University of Baguio Laboratory Elementary School	10
406282 - Victory Baptist Academy	12
406285 - Yesu Maeul Christian Academy	3
406286 - YMCA Pre-School	5
409070 - SIENNA HILLS ACADEMY, INC.	17
409140 - ST. JOHN PAUL II LEARNING CENTER, INC.	4
409426 - Princeton United Est. 2017 Inc.	17
481504 - Berkeley School, Inc.	42
481505 - Grace Baptist Church & Schools of Baguio City, Inc.	3
481509 - Academia de Sophia International Inc.	1
481514 - Educare College, Inc.	4
481515 - Irisan Children's Learning Center Inc.	4
481517 - Remnant International College, Inc.	23
481519 - School of Thoughts Integrated Learning Experience	36
481521 - Shalom International School	5
481523 - Christian Legacy Academy	10
481526 - Daily International School, Inc.	18
481527 - Baguio International Academy	4
481528 - Loakan Baptist Church Christian Education Center	2
481529 - Logos Mission School, Inc.	2
481530 - BBCCC Foundation Preschool	1
481531 - Union School International	2
481535 - BRITS Academy, Inc.	16
481536 - Saint Louis School, Inc. (Center)	9
481540 - Ridgeview Academy of Baguio	5
481541 - Living Epistle Christian Academy, Baguio Inc.	28
481543 - Bright Hope Room for Growth Inc	5
481544 - Free Believers in Christ Academy, Inc.	6
481545 - St. Joseph de Mary Academy, Inc.	5
481551 - JMC Christian Academy, Inc.	24
481558 - Headstart Play and Learn Montessori Inc.	2
481560 - Genext School of Leaders Foundation, Inc.	2
481561 - Glad Tidings Integrated School, Inc.	8
481562 - San Luis King's Kids Christian Academy	11
481563 - Baguio Multicultural Institute	29
481571 - Poliwes Community Church Learning Center	2
481577 - Pines City Baptist Academy	4
481580 - Pines Faith Mountain Academy Incorporated	1
400861 - AMA Computer College-Baguio City	42
400867 - Baguio College of Technology	20
400869 - BSBT College, Inc.	11
400883 - Data Center College of the Philippines of Baguio City, Inc.	90
400889 - Informatics Baguio City Center, Inc.	5
400903 - Philippine Women's University - CDCEC, Baguio City, Inc.	8
400906 - STI College - Baguio	58
406209 - Baguio Achievers' Academy	1
406212 - Baguio Central University Inc	123
406213 - Westville School, Inc.	2
406214 - Baguio City Academy Colleges, Inc.	14



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406216 - Baguio City Science Foundation	2
406217 - University of the Cordilleras Laboratory School	244
406219 - Baguio Patriotic High School	10
406221 - Baguio Seventh Day Adventist School, Inc	7
406222 - Baguio Siloam Christian Academy, Inc.	3
406228 - Disciples for Christ Independent School Foundation, Inc.	18
406229 - Don Bosco School of Baguio City, Inc.	1
406230 - Easter College, Incorporated	58
406234 - Good News Academy, Inc.	11
406235 - Grace Bible Academy	2
406245 - 4th Watch Maranatha Christian Academy of Baguio City, Inc.	19
406257 - Phases Learning Center	14
406258 - Pines Montessori School	1
406260 - Saint Louis High School, Inc. - Pacdal	63
406261 - Saint Louis School of Aurora Hill Inc.	6
406266 - Small World Christian School Foundation	4
406278 - University of Baguio High School	1111
406279 - UB - Science High School	8
406280 - UCCP Baguio Educational Center, Inc.	1
406282 - Victory Baptist Academy	4
407044 - Saint Francis Xavier Seminary-Senior High, Inc.	1
407316 - NorthPhil Polytechnic Institute, Inc.	4
407460 - University of Baguio Science High School	3
408987 - THE SCHOOL OF ST. ISIDORUS INCORPORATED	1
409070 - SIENNA HILLS ACADEMY, INC.	1
409426 - PRINCETON UNITED EST. 2017 INC.	2
481503 - Pines City Colleges	13
481504 - Berkeley School, Inc.	29
481505 - Grace Baptist Church & Schools of Baguio City, Inc.	2
481509 - Academia de Sophia International Inc.	3
481514 - Educare College, Inc.	16
481517 - Remnant International College, Inc.	3
481521 - Shalom International School	2
481522 - Androgynous Heritage School	1
481523 - Christian Legacy Academy	9
481526 - Daily International School, Inc.	7
481527 - Baguio International Academy	8
481529 - Logos International School in Luzon, Inc.	2
481531 - Union School International	1
481535 - Greenwood Christian School Inc.	4
481536 - St. Louis School, Inc. (Center)	13
481542 - FAME GOLF MISSION SCHOOL, INC.	8
481544 - Free Believers in Christ Academy, Inc.	3
481545 - St. Joseph de Mary Academy, Inc.	4
481556 - D' Hundred Times Academy, Inc.	8
481560 - Genext School of Leaders Foundation, Inc.	1
481564 - Baguio Vision Christian Academy Foundation	6
481566 - Saint Louis University Laboratory High School	686
481582 - Irian Children's Learning Center, Inc.	5
TOTAL	3969

