



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

March 3, 2021

**BAN BEE COMMERCIAL CO., INC.**  
#5 CM Recto Avenue, Manila

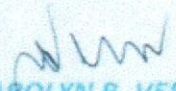
Dear Sir/Mo'am::

We are pleased to notify you that your price quotation and proposal for the procurement of Printer Inks for Division Office use in the amount of PHILIPPINE PESOS **Fifty Nine Thousand Three Hundred Seventy Five Pesos Only (Php 59,375.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

CONFORME:

  
**DOMINGO L. FURING**  
(Signature Over Printed Name)

**MARCH 5, 2021**  
(Date)

03/03/2021  
/epw/





Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

March 5, 2021

**BAN BEE COMMERCIAL CO., INC.**  
#50 CM Recto Avenue, Manila

Dear Sir/Ma'am:

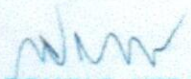
This refers to our award of contract to your company for the procurement of Printer inks for the use of Division Office in the amount of **PHILIPPINE PESOS Fifty Nine Thousand Three Hundred Seventy Five Pesos Only (Php 59,375.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

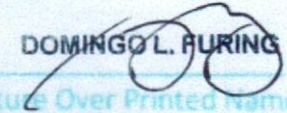
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

CONFORME:

  
**DOMINGO L. FURING**  
(Signature Over Printed Name)  
**MARCH 5, 2021**  
(Date)

03/05/2021  
/000/



# PURCHASE ORDER

IT

DepEd, Division Office Baguio

Supplier: <b>BAN BEE COMMERCIAL CO., INC.</b>	P.O. No.: <b>21-03-020</b>
Address: <b>#50 C.M. Recto Avenue, Manila</b>	Date: <b>March 4, 2021</b>
TIN: <b>001-609-075-000</b>	Mode of Procurement: <b>SYP</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DepEd, Division Office Baguio</b>	Delivery Term:
Date of Delivery:	Payment Term: <b>after delivery</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Printer Ink for Epson *Code 003 Black Original Genuine Epson Ink, 65ml bottle	100	290.00	29,000.00
2	bottle	Printer Ink for Epson *Code 003 Cyan Original Genuine Epson Ink, 65ml bottle	15	315.00	4,725.00
3	bottle	Printer Ink for Epson *Code 003 Magenta Original Genuine Epson Ink, 65ml bottle	15	315.00	4,725.00
4	bottle	Printer Ink for Epson *Code 003 Yellow Original Genuine Epson Ink, 65ml bottle	15	315.00	4,725.00
5	bottle	Printer Ink for Epson *Code T664 Black Original Genuine Epson Ink, 65ml bottle	20	290.00	5,800.00
6	bottle	Printer Ink for CANON Code 830 Black Original Cartridge	10	1,040.00	10,400.00
		***NOTHING FOLLOWS***			

Original Printer Inks for the use of Division Office

**TOTAL** 59,375.00

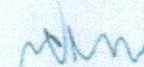
**Total Amount in Words: Fifty Nine Thousand Three Hundred Seventy Five Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conform:

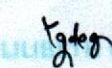
Very truly yours,

**DOMINGO L. FURING**  
BAN BEE COMMERCIAL CO. INC.  
MARCH 18, 2021  
Date

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

Fund Cluster: 01  
Funds Available: ₱ 59,375.00

ORS/BURS No.: 02-B1101-2021-03-00514  
Date of the ORS/BURS: MARCH 4, 2021  
Amount: ₱ 59,375

  
**LILIBETH DEGISI**  
Accountant III



Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **March 1, 2021** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	BAN BEE COMMERCIAL CO. INC	QADAR SOUVENIRS AND GEN. MDSE.	PANGHOI ENTERPRISES INC
1	bottle	100	Printer Ink for Epson *Code 003 Black Original Genuine Epson Ink, 65ml bottle	29,000.00	31,000.00	33,200.00
2	bottle	15	Printer Ink for Epson *Code 003 Cyab Original Genuine Epson Ink, 65ml bottle	4,725.00	4,650.00	4,980.00
3	bottle	15	Printer Ink for Epson *Code 003 Magenta Original Genuine Epson Ink, 65ml bottle	4,725.00	4,650.00	4,980.00
4	bottle	15	Printer Ink for Epson *Code 003 Yellow Original Genuine Epson Ink, 65ml bottle	4,725.00	4,650.00	4,980.00
5	bottle	20	Printer Ink for Epson *Code T664 Black Original Genuine Epson Ink, 65ml bottle	5,800.00	6,200.00	6,640.00
6	bottle	10	Printer Ink for CANON Code 810 Black Original/ Cartridge ***NOTHING FOLLOWS***	10,400.00	n/a	9,900.00
				59,375.00	51,150.00	64,680.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

(on maternity leave)  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice Chairman

**FRANCISCO C. COPSIYAN**  
Member

  
**NIÑO M. TIBANGAY**  
Member

  
**NIEVES D. EBANIO**  
Member

Canvasser:

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNAD**  
BAC CHAIRMAN





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 055, S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO BAN BEE COMMERCIAL CO. INC**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of original printer inks for the division office with an Approved Budget for the Contract (ABC) of **Sixty Five Thousand Pesos only (₱65,000.00)** (Annex A);

**WHEREAS** on February 17, 2021, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
BAN BEE COMMERCIAL CO., INC.	₱ 59,375.00
QADAR SOUVENIR'S AND GENERAL MERCHANDISE	₱ 51,150.00
PANGHOI ENTERPRISES	₱ 64,680.00

**WHEREAS** the proposal of **BAN BEE COMMERCIAL CO., INC** is found to be the most compliant with the PR, and its price quotation amounting to **Fifty Nine Thousand Three Hundred Seventy Five Pesos only (₱59,375.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **BAN BEE COMMERCIAL CO., INC** for the procurement of original printer inks for the division office in the amount of **Fifty Nine Thousand Three Hundred Seventy Five Pesos only (₱59,375.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 3<sup>rd</sup> day of March 2021, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson

(on maternity leave)  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**NIÑO TIBANGAY**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

Approved on 3-3-21  
(date of approval)





Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 041 S. 2021**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of original printer inks for the division office with an Approved Budget for the Contract (ABC) of *Sixty Five Thousand Pesos only (P65,000.00)* (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of original printer inks for the division office ;


**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPs (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

February 17, 2021, *Baguio Division Office Conference Hall, Baguio City.*

  
JULIET C. SANNAD  
BAC Chairperson

(on maternity leave)  
ATTY. ANNETTE L. DOYAOEN  
BAC Vice-Chairperson

  
FRANCISCO C. COPSIYAN  
BAC Member

  
NIÑO TIBANGAY  
BAC Member

  
NIEVES D. EBANIO  
BAC Member

**APPROVED:**

  
MARIE CAROLYN B. VERANO, CESO V  
Schools Division Superintendent

Approved on 2-17-21  
(date of approval)



"HANDANG MAG SERBISYO"

Address: No. 82 Military Cut-off Road, Baguio city  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



Registration Number: RI-19-2560-026  
Issued on December 27, 2019