



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

December 23, 2020

LASER MARKETING

26 A., Mabini ST., Baguio City

Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of Office Supplies for the HRD office use in the amount of PHILIPPINE PESOS **Seventy Seven Thousand Sixty Eight Pesos Only (Php 77,068.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFORME:

LASEC MARKET
Operated by Laser Marketing
#26 A Mabini Street, Baguio
Tel. Nos. 447-0001

(Signature Over Printed Name)

(Date)

12/23/2020
/pjn/



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

December 29, 2020

LASER MARKETING

26 A., Mabini St., Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of Office Supplies for the HRD office use in the amount of PHILIPPINE PESOS **Seventy Seven Thousand Sixty Eight Pesos Only (Php 77,068.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFIRMED **MARKETING**

Operated by: Philaser Marketing Corp
#26 A Mabini St., Baguio City
Tel. Nos. 442-5111, 446-0117
Teletax: 443-3188

(Signature Over Printed Name)

(Date)

12/29/2020
/pjn/



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY

RESOLUTION NO. 420, S. 2020

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO LASER MARKETING

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of supplies and materials for HRD Office use with an Approved Budget for the Contract (ABC) of **One Hundred Sixteen Thousand Ninety Two Pesos and 25/100 only (₱116,092.25)** (Annex A);

WHEREAS on October 29, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
LASER MARKETING	₱ 77,068.00
SC VERGARA CID EXPRESS ENTERPRISES	₱ 77,135.32
PANGHOI ENTERPRISES	₱ 87,599.50


WHEREAS the proposal of **LASER MARKETING** is found to be the most compliant with the PR, and its price quotation amounting to **Seventy Seven Thousand Sixty Eight Pesos only (₱77,068.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

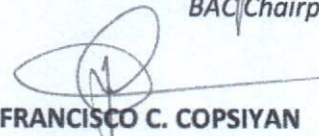
WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **LASER MARKETING** for the procurement of supplies and materials for HRD Office use in the amount of **Seventy Seven Thousand Sixty Eight Pesos only (₱77,068.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 23rd day of December 2020, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
 BAC Chairperson

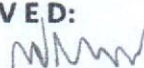

NIÑO TIBANGAY
 BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
 BAC Member




BELEN TOMIN
 BAC Member


NIEVES D. EBANIO
 BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

Approved on 12.23.2020
 (date of approval)

	Quality Form		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	BAC Resolution		Name of Office: OSDS-BAC

RESOLUTION NO. 234 S. 2020

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of supplies and materials for HRD Office use with an Approved Budget for the Contract (ABC) of **One Hundred Sixteen Thousand Ninety Two Pesos and 25/100 only (₱116,092.25)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of supplies and materials for HRD Office use;


RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


October 27, 2020, *Baguio Division Office Conference Hall, Baguio City.*


JULIET C. SANNAD
BAC Chairperson

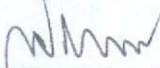
FERNANDO B. ELEPONGA
BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
BAC Member


BELEN TOMIN
BAC Member


NIEVES D. EBANIO
BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

Approved on 10-27-2020

PURCHASE ORDER

DepEd, Division Of Baguio

Entity Name

IT

Supplier : LASER MARKETING	P.O. No. : 20-12-254
Address : 26 a, Mabini St., Baguio City	Date : December 28, 2020
TIN:	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Certificate holder glass w/ wood border A4	20	100.00	2,000.00
2	pc	Acetate Legal Size	50	5.00	250.00
3	pc	Acetate A4	200	4.00	800.00
4	box	Clip,backfold,allmetal clamping:19mm (1mm)	11	13.00	143.00
5	box	Clip,backfold,allmetal clamping:25mm (1mm)	11	18.00	198.00
6	box	Clip,backfold,allmetal clamping:32mm (1mm)	10	26.00	260.00
7	box	Clip,backfold,allmetal clamping:50mm (1mm)	10	59.00	590.00
8	pack	Special Paper for certificates A4 (200 gsm)	500	24.00	12,000.00
9	pack	Photo Paper A4 250gsm (50 pc/pack)	50	245.00	12,250.00
10	pack	Photo Paper A4 250gsm (50 pc/pack)	5	245.00	1,225.00
11	roll	Tape masking width 2" 48mmx50m	10	66.50	665.00
12	roll	Tape Transparent width 1"	30	20.00	600.00
13	roll	Tape Tansparent width 3"	20	65.00	1,300.00
14	roll	Double sided tape+D19:D41 1"	20	26.00	520.00
15	pc	Steno notebook	250	14.00	3,500.00
16	pc	Sticker paper	20	3.50	70.00
17	pc	stereo IC Recorder PX470	1	5,250.00	5,250.00
18	pc	Portable Waistband amplifier	1	1,250.00	1,250.00
19	box	Ear Tabs Different color	10	-	-
20	pc	1 yard ring bind (1/2 inch)	10	9.00	90.00
21	pc	1 yard ring bind (3/4 inch)	10	16.00	160.00
22	pc	1 yard ring bind (1 inch)	10	26.00	260.00
23	pc	Ring Bind (2 inches)	3	48.00	144.00
24	pc	Green long folder (expandable)	100	12.00	1,200.00
25	pack/roll	Wrapping paper	1	125.00	125.00
26	pack	Battery dry cell AA	20	58.00	1,160.00
27	pack	Battery Dry cell AAA	5	59.00	295.00
28	pc	Notepad stick on 5x3	10	26.00	260.00
29	pc	Notepad stick on 1x3	15	24.00	360.00
30	pc	Record book (300 pages)	8	60.00	480.00
31	pack	Laminating Film 8.5 x 13 (100pcs)	1	695.00	695.00
32	pc	Sticky notes stylish film index semi transparent	21	42.00	882.00
33	ream	A4 Coupon Bond	100	175.00	17,500.00
34	ream	Legal Size coupon bond	55	190.00	10,450.00
35	roll	Packing tape 2" rubberized,blue color	2	68.00	136.00
		NOTHING FOLLOWS			

Procurement of supplies and materials for HRD Office use

TOTAL **77,068.00**

Total Amount in Words: **Seventy Seven Thousand Sixty Eight Pesos Only**

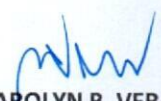
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:




Date

Very truly yours,


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

Fund Cluster : 01
 Funds Available : ₱ 77,068.00


LILIDETH G. DEGSI
 Accountant III

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on **December 21, 2020** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	LASER MARKETING	PANGHOI ENTERPRISES INC	SC VERGARA CID EXPRESS ENTERPRISES
1	pc	20	Certificate holder glass w/ wood border A4	2,000.00	2,560.00	2,374.40
2	pc	50	Acetate Legal Size	250.00	425.00	-
3	pc	200	Acetate A4	800.00	1,590.00	636.00
4	box	11	Clip,backfold,allmetal clamping:19mm (1mm)	143.00	154.00	291.50
5	box	11	Clip,backfold,allmetal clamping:25mm (1mm)	198.00	220.00	443.08
6	box	10	Clip,backfold,allmetal clamping:32mm (1mm)	260.00	265.00	530.00
7	box	10	Clip,backfold,allmetal clamping:50mm (1mm)	590.00	660.00	1,643.00
8	pack	500	Special Paper for certificates A4 (200 gsm)	12,000.00	13,250.00	15,900.00
9	pack	50	Photo Paper A4 250gsm (50 pc/pack)	12,250.00	20,000.00	12,455.00
10	pack	5	Photo Paper A4 250gsm (50 pc/pack)	1,225.00	2,000.00	-
11	roll	10	Tape masking width 2" 48mmx50m	665.00	680.00	932.80
12	roll	30	Tape Transparent width 1"	600.00	450.00	1,202.04
13	roll	20	Tape Tansparent width 3"	1,300.00	800.00	2,416.80
14	roll	20	Double sided tape+D19:D41 1"	520.00	640.00	636.00
15	pc	250	Steno notebook	3,500.00	6,000.00	5,830.00
16	pc	20	Sticker paper	70.00	960.00	-
17	pc	1	stereo IC Recorder PX470	5,250.00	no stock	-
18	pc	1	Portable Waistband amplifier	1,250.00	no stock	-
19	box	10	Ear Tabs Different color	-	1,000.00	1,007.00
20	pc	10	1 yard ring bind (1/2 inch)	90.00	100.00	159.00
21	pc	10	1 yard ring bind (3/4 inch)	160.00	185.00	212.00
22	pc	10	1 yard ring bind (1 inch)	260.00	285.00	339.20
23	pc	3	Ring Bind (2 inches)	144.00	127.50	165.36
24	pc	100	Green long folder (expandable)	1,200.00	1,500.00	3,286.00
25	pack/roll	1	Wrapping paper	125.00	20.00	-
26	pack	20	Battery dry cell AA	1,160.00	820.00	2,077.60
27	pack	5	Battery Dry cell AAA	295.00	300.00	519.40
28	pc	10	Notepad stick on 5x3	260.00	280.00	318.00
29	pc	15	Notepad stick on 1x3	360.00	630.00	-
30	pc	8	Record book (300 pages)	480.00	1,200.00	729.28
31	pack	1	Laminating Film 8.5 x 13 (100pcs)	695.00	1,280.00	1,378.00
32	pc	21	Sticky notes stylish film index semi transparent	882.00	588.00	-
33	ream	100	A4 Coupon Bond	17,500.00	18,000.00	18,106.92
34	ream	55	Legal Size coupon bond	10,450.00	10,450.00	11,019.87
35	roll	2	Packing tape 2" rubberized,blue color	136.00	180.00	-
			NOTHING FOLLOWS			
				77,068.00	87,599.50	84,608.25

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

BAC Members:



MARK CYRUS VALLEJO
Canvasser:



NIÑO TIBANGAY
BAC Vice Chairman



FRANCISCO C. COPSIYAN
Member



BELEN R. TOMIN
Member



NIEVES D. EBANIO
Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.



JULIET C. SANNAD
BAC CHAIRMAN