



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY



District 7  
SAN CARLOS HEIGHTS ELEMENTARY SCHOOL  
Purok 20, Irisan, Baguio City

## NOTICE OF AWARD

FEBRUARY 15, 2021

**PRINT EXPERT.COM**

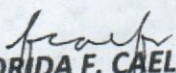
Noble Bldg., Calderon St., Baguio City

We are pleased to notify you that your price quotation and proposal for the procurement for **Reproduction of Modules of San Carlos Heights Elementary School** in the amount of **One hundred ten thousand seven pesos only (Php 110,007.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**FLORIDA F. CAEL, EdD**  
Principal I

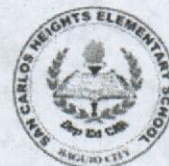
CONFORME

  
**PRINT EXPERT.COM**  
(Signature Over Printed Name)

2-15-21  
(Date)



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
DIVISION OF BAGUIO CITY



District 7  
SAN CARLOS HEIGHTS ELEMENTARY SCHOOL  
Purok 20, Irisan, Baguio City

## NOTICE TO PROCEED

February 16, 2021

### **PRINT EXPERT.COM**

Noble Building, Calderon St., Baguio City

This refers to our award of contract to your company for the procurement for **Reproduction of modules** for **San Carlos Heights Elementary School** in the amount of **One hundred ten thousand seven pesos only (Php 110,007.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**FLORDIA F. CAEL, EdD**  
Principal I

CONFORME:

  
**PRINT EXPERT.COM**

(Signature Over Printed Name)

2-16-21

(Date)

**PURCHASE ORDER**  
SCHOOLS DIVISION OF BAGUIO CITY

Entity Name

Supplier : PRINT EXPERT.COM Address : NOBLE BUILDING, CALDERON ST., BAGUIO CITY TIN : 934-202-142	P.O. No. : 2021-02-004 Date : FEBRUARY 15, 2021 Mode of Procurement : SMALL VALUE PROCUREMENT
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

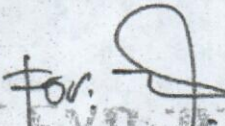
Place of Delivery : SAN CARLOS HEIGHT ES Date of Delivery : _____	Delivery Term : PARTIAL Payment Term : FULL
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PAGES	REPRODUCTION OF MODULES, STAPLED, A4, 70 GSM, BLACK AND WHITE  <i>* please see attached                      breakdown of modules</i>	220014	0.50	110,007.00

(Total Amount in Words) ONE HUNDRED TEN THOUSAND SEVEN PESOS ONLY 110,007.00

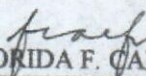
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

for:   
**PRINT EXPERT.COM**  
 Signature over Printed Name of Supplier

2-16-21  
Date

Very truly yours,

  
 FLORIDA F. OAEL, EdD  
 PRINCIPAL I  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

*Madew*  
**MARIFE O. CACHERO**  
 Administrative Assistant III *2/15/21*

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**Quality Form**

**POST-QUALIFICATION EVALUATION  
REPORT (FOR AMP)**



Document Code: TLF-OSDS-  
BAC-017  
Revision: 00  
Effectivity date: 08-20-2018

Name of Office:  
**SAN CARLOS  
HEIGHTS ES**

**Date: February 15, 2021**

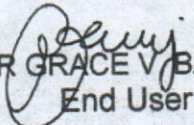
<b>I. ITEM</b>	Reproduction of modules, stapled, A4, 70 gsm, black and white	
<b>II. EVENT</b>		
<b>III. PROPONENT</b>	SAN CARLOS HEIGHTS ELEMENTARY SCHOOL	
<b>IV. ABC</b>	110,007.00	
<b>V. Name of Bidder</b>	NUJ PRINTING SERVICES	
SPECIFICATION		
Passed	Failed	Specifications
	<input checked="" type="checkbox"/>	Reproduction of modules, stapled, A4, 70 gsm, and black and white

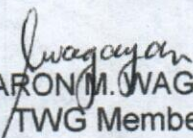
Based on the specification suggested by the end user, NUJ PRINTING SERVICES is

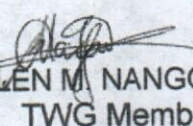
COMPLIANT [  ] NON-COMPLIANT

\*\*\*DUE TO ACCESSIBILITY / LOCATION

Prepared by:



  
ELEONOR GRACE V. BAUTISTA  
End User

  
SHARON M. WAGAYAN  
TWG Member

  
BELEN M. NANGILAM  
TWG Member

Approved by:

  
JOSIE JANE D. PADIO-AN  
BAC-Chairperson

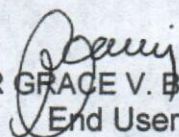
	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-017 Revision: 00 Effectivity date: 08-20-2018
	<b>POST-QUALIFICATION EVALUATION REPORT (FOR AMP)</b>		Name of Office: <b>SAN CARLOS HEIGHTS ES</b>

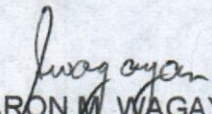
Date: February 15, 2021

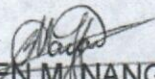
I.	ITEM	Reproduction of modules, stapled, A4, 70 gsm, black and white
II.	EVENT	
III.	PROPONENT	SAN CARLOS HEIGHTS ELEMENTARY SCHOOL
IV.	ABC	110,007.00
V.	Name of Bidder	PRINT EXPERT.COM
<b>SPECIFICATION</b>		
Passed	Failed	<b>Specifications</b>
<input checked="" type="checkbox"/>		Reproduction of modules, stapled, A4, 70 gsm, and black and white

Based on the specification suggested by the end user, PRINT EXPERT.COM is  **COMPLIANT** [ ] **NON-COMPLIANT**

Prepared by:

  
 ELEONOR GRACE V. BAUTISTA  
 End User

  
 SHARON M. WAGAYAN  
 TWG Member

  
 BELEN M. NANGGILAM  
 TWG Member

Approved by:


  
 JOSIE JANE D. PADIO-AN  
 BAC-Chairperson

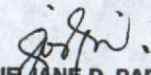
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on February 15, 2021 at San Carlos Heights ES.

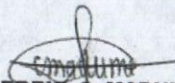
ITEM	UNITS	QUANTITY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER 1	NAME OF SUPPLIER 2	NAME OF SUPPLIER 3	NAME OF SUPPLIER 4
				PRINT EXPERT.COM	BENSA	BRIXIUM	NUJ PRINTING SERVICES
1	pages	220014	Reproduction of Modules, stapled, size: A4, 70 gsm, black and white	110,007.00	132,008.40	143,009.10	107,806.86
<b>TOTAL</b>				<b>110,007.00</b>	<b>132,008.40</b>	<b>143,009.10</b>	<b>107,806.86</b>


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

CANVASSED BY:

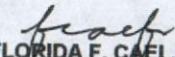
  
**EVANGELINE GUILLERMO**  
 NAME OF CANVASSER

  
**JOSIE JANE D. PADIO-AN**  
 BAC CHAIRPERSON

  
**CHERRYL S. MADUME**  
 BAC VICE-CHAIRPERSON

  
**ELIZA M. CABICO**  
 BAC MEMBER

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**FLORIDA F. CAEL, EdD**  
 SCHOOL HEAD



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OF BAGUIO CITY  
 SAN CARLOS HEIGHTS ELEMENTARY SCHOOL



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 001, S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO PRINT EXPERT.COM FOR THE PROCUREMENT OF REPRODUCTION OF MODULES FOR SAN CARLOS HEIGHTS ELEMENTARY SCHOOL**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **REPRODUCTION OF MODULES** with an Approved Budget for the Contract (ABC) of **ONE HUNDRED TEN THOUSAND SEVEN PESOS ONLY (Php110,007.00)** (Annex A);

**WHEREAS** on **FEBRUARY 8, 2021**, the DepEd - SCHEs – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
PRINT EXPERT.COM	110,007.00
BENSA	132,008.40
HGV COPY CENTER	143,009.10
NUJ PRINTING SERVICES	107,806.86

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
BENSA	Quoted above ABC
HGV COPY CENTER	Quoted above ABC
NUJ PRINTING SERVICES	Accessibility or Location

**WHEREAS** the proposal of **PRINT EXPERT.COM** is found to be the most compliant with the PR, and its price quotation amounting to **ONE HUNDRED TEN THOUSAND SEVEN PESOS ONLY (Php 110,007 .00)** calculated responsive bid;

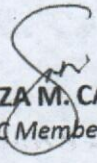
**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Head the **AWARD OF CONTRACT** via Negotiated Procurement– Small Value Procurement to **PRINT EXPERT.COM** for the procurement of **REPRODUCTION OF MODULES** in the amount of **ONE HUNDRED TEN THOUSAND SEVEN PESOS ONLY (Php 110,007.00)** inclusive of appropriate taxes and fees.

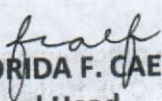
RESOLVED, this 15<sup>th</sup> day of FEBRUARY, 2021, San Carlos Heights Elementary School, Baguio City.

  
**JOSIE JANE D. PADIO-AN**  
BAC Chairperson

  
**CHERRY S. MADUME**  
BAC Vice-Chairperson

  
**ELIZA M. CABICO**  
BAC Member

**APPROVED:**

  
**FLORIDA F. CAEL, EdD**  
School Head  
Approved on FEBRUARY 15, 2021




**PhilGEPS**

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities**Bid Notice Abstract****Request for Quotation (RFQ)**

**Reference Number** 7460111  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF BAGUIO CITY  
**Title** RFQ>>> Reproduction of Modules | San Carlos Heights Elementary School | ABC=P110,007.00  
**Area of Delivery** Benguet

<b>Solicitation Number:</b>	02082021-2	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Reproduction Services	<b>Date Published</b>	09/02/2021
<b>Approved Budget for the Contract:</b>	PHP 110,007.00	<b>Last Updated / Time</b>	09/02/2021 00:00 AM
<b>Delivery Period:</b>	10 Day/s	<b>Closing Date / Time</b>	15/02/2021 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MARIE CAROLYN B VERANO Schools Division Superintendent Upper Session Road Extension Baguio City Benguet Philippines 2600 63-074-4427819 63-074-4427819 depedbagulocity@gmail.com		
<b>Description</b>			
RFQ>>> Reproduction of Modules   San Carlos Heights Elementary School   ABC=P110,007.00 220,014 pages a4, 70 gsm, black and white			

**Created by** MARIE CAROLYN B VERANO  
**Date Created** 08/02/2021

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