



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

## NOTICE OF AWARD

January 05, 2021

**SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INC.**  
#317 Luy Wing Bldg., Magsaysay Ave., Baguio City

Dear *Sir/Ma'am*::

We are pleased to notify you that your price quotation and proposal for the procurement Security Services at the PFVR GYM in the amount of PHILIPPINE PESOS **Three Hundred Forty Eight Thousand Pesos Only (Php 348,000.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

**CONFORME:**

(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

01/05/2021  
/pjn/



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut off Road, Baguio City  
Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: [depedbaguiocty@gmail.com](mailto:depedbaguiocty@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)





Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY

**NOTICE TO PROCEED**

January 7, 2021

**SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INC.**  
#317 Luy Wing Bldg., Magsaysay Ave., Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of Security Services at the PFVR GYM in the amount of PHILIPPINE PESOS **Three Hundred Forty Eight Thousand Pesos Only (Php 348,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

**CONFORME:**

(Signature Over Printed Name)

(Date)

01/7/2021  
/pjn/

"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut off Road, Baguio City  
Telephone/Fax: 074 442-4326 / 074-442-7819 | Email: [depedbaguiocity@gmail.com](mailto:depedbaguiocity@gmail.com)  
Website: [www.depedpines.com](http://www.depedpines.com) | Facebook Page: [facebook.com/DepedTayoBaguioCity](https://www.facebook.com/DepedTayoBaguioCity)



Form No. 22, 2017 (Rev. 2018)  
Approved by:   
Dated on: 01/27/2021



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

**RESOLUTION NO. 001 S. 2021**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INCORPORATED**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of one year security services for President Fidel V. Ramos (PFVR) Gym with an Approved Budget for the Contract (ABC) of **Three Hundred Forty Eight Thousand Pesos only (₱348,000.00)** (Annex A);

**WHEREAS** on December 4, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
CASALDO LYNDON BACMOR SECURITY AGENCY	₱ 339,600.00
SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INCORPORATED	₱ 348,000.00
FLOR BANGNGAYON	₱ 348,000.00

**WHEREAS** per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
CASALDO LYNDON BACMOR SECURITY AGENCY	Unsatisfactory performance of deployed guards as per Post Qualification conducted by end user


**WHEREAS** the proposal of **SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INCORPORATED** is found to be the most compliant with the PR, and its price quotation amounting to **Three Hundred Forty Eight Thousand Pesos only (₱ 348,000.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.


**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INCORPORATED** for the procurement of one year security services for President Fidel V. Ramos (PFVR) Gym in the amount **Three Hundred Forty Eight Thousand Pesos only (₱ 348,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 5<sup>th</sup> day of January 2021, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
BAC Chairperson


  
**NIÑO TIBANGAY**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**BELEN TOMIN**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**



  
**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

Approved on 1-5-21  
(date of approval)



"HANDANG MAG SERBISYO"



	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	<b>BAC Resolution</b>		Name of Office: <b>OSDS-BAC</b>

**RESOLUTION NO. 311 S. 2020**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of security services for President Fidel V. Ramos (PFVR) Gym with an Approved Budget for the Contract (ABC) of **Three Hundred Forty Eight Thousand Pesos only (P348,000.00)** (Annex A);

*347,500*

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of security services for President Fidel V. Ramos (PFVR) Gym;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 3, 2020, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
*BAC Chairperson*

  
**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO V**  
*Schools Division Superintendent*

Approved on 12-3-20  
(date of approval)

# PURCHASE ORDER

DepEd, Division Of Baguio

**RECEIVED  
BUDGET SECTION**

Date: 2/15/21 1:42  
By: [Signature]

17  
[Signature]

Supplier : <b>SIDEKICK FORCE INVESTIGATION &amp; SECURITY SERVICES INC.</b>	P.O. No. : 21-01-002
Address : #317 Luy Wing Bldg., Magsaysay Ave. Baguio City	Date : January 06, 2021
TIN: 006-069-568-000	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery :	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Security Guard	2		-
		*2 shifts per day			-
		Schedules:			-
		3:00 PM to 11:00 PM		171,792.00	171,792.00
		11:00 PM to 6:00 AM		176,208.00	176,208.00
		Security Guards must be:			-
		a. In complete Uniform and paraphernalia			-
		***with flash light			-
		***with baton			-
		***with licensed firearm			-
		b. with at least two years of experience			-
		c. must maintain logbook			-
		d. must be visble at all times			-
		e. must adhere to the policies of the division			-
		The Bidding Security Agency must comply with the			-
		following requirements:			-
		a. Organizational Set up including the number of			-
		Licensed guards			-
		b. Security Plan from January 1 to December 31, 2021			-
		***Nothing Follows***			-

Security Services for The PFVR Gym for 2021


	<b>TOTAL</b>	<b>348,000.00</b>
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**Total Amount in Words: Three Hundred Forty Eight Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
  
  
**SIDEKICK FORCE INVESTIGATION & SECURITY SERVICES INC.**  
 \_\_\_\_\_  
 Date

**MARIE CAROLYN B. VERANO, CESO V**  
 Schools Division Superintendent

Fund Cluster : <u>06</u>	ORS/BURS No. : _____
Funds Available : <u>₱ 333,650.00</u>	Date of the ORS/BURS: _____
 <b>LILIBETH G. DEGSI</b> Accountant III	Amount : _____

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **December 22, 2020** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	SIDEKICK FORCE	CASALDO LYNDON BACMOR	FLOR BANGNGAYON
1	PAX	13y	Security Guard *2 shifts per day Schedules: 3:00 PM to 11:00 PM 11:00 PM to 7:00 AM Security Guards must be: a. In complete Uniform and paraphernalia ***with flash light ***with baton ***with licensed firearm b. with at least two years of experience c. must maintain logbook d. must be visible at all times e. must adhere to the policies of the division The Bidding Security Agency must comply with the following requirements: a. Organizational Set up including the number of Licensed guards b. Security Plan from January 1 to December 31, 2021 ***Nothing Follows***	348,000.00	339,600.00	348,000.00
				348,000.00	339,600.00	348,000.00

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
**NIÑO M. TIBANGAY**  
 BAC Vice Chairman

  
**FRANCISCO C. COPSIYAN**  
 Member

**BELEN R. TOMIN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

Canvasser:

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNA D**  
 BAC CHAIRMAN