



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

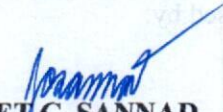
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit: SGOD
 PR No.: 2021-03-053
 Quotation No.: 2021-03-049
 Date: March 23, 2021
 ABC: 70,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than April 5, 2021.


JULIET C. SANNAD
 Chief- Curriculum Implementation
 Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	100	Pax	AM Snacks Lunch PM Snacks		
			*Please see attached specifications *2 Days (April 6 and 7, 2021)		
				TOTAL	

Purpose: Procurement of meals and snacks for the conduct of promoting GAD responsive governance with faculty club presidents on the presentation of SGOD PPAs and updates



"DepEd SDO Baguio City: We Serve, We Care."

Address: 82 Military Cut-off Road, Baguio City
 Telephone/Fax: 074-442-4326 / 074-442-7819 | Email: depedbaguioicity@gmail.com
 Website: www.depedpines.com | Facebook Page: facebook.com/DepedTayoBaguioCity



ISO 9001:2015 Certified
 Quality Management System
 CRN RU-19.2560.026
 Issued on 12/27/2019



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REQUEST FOR QUOTATION

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:

[Signature]
 JULET S. SERRANO
 Chief-Cordillera Implementation
 Division Office
 Cordillera Region and Awards Committee

REQUIREMENTS:
 1. All entries must be prepared on legible white paper.
 2. Deliveries must be made within the calendar days specified.
 3. Price validity shall be for a period of 30 calendar days.
 4. All entries must be prepared on legible white paper.
 5. Deliveries must be made within the calendar days specified.
 6. Price validity shall be for a period of 30 calendar days.

Item No.	Item Description	Unit	Qty.	Unit Price	Total Price
1	AM Snacks	Per	100		
	Lunch				
	PM Snacks				
*Please see attached specifications					
*2 Days (April 6 and 7, 2021)					
TOTAL					



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TECHNICAL SPECIFICATIONS

TITLE OF ACTIVITY: Promoting GAD Responsive Governance during the Pandemic:
A Conversation with School Faculty Club Presidents on SGOD PPAs and Updates

NUMBER OF PARTICIPANTS: 100 pax

VENUE: DO Training Center

Date of Conduct: April 6-7, 2021

Menu: Served with flowing coffee, tea or milo

Day 1- AM Snacks	PM Sacks	Lunch (served at 11:30 AM)
Carrot cake (4 inches tall and 6 inches wide)	Fresh lumpia Any bread	Main dish: Chicken inasal Soup: Nilagang beef with vegetables Dessert: bananas
Day 2		
Packed kakanin Nacho chips	Chicken Burger or Chicken sandwich	Main dish: Lechon kawali Fried boneless bangus Vegetable: Mongo guisado with leafy vegetables Dessert: assorted fruits

Management or Personnel

1. Personnel trained and capable of supervising the services provided.
2. Staff should have valid health certificates indicating that they are COVID free, should be neat and clean with uniform and hairnet.
3. Should be courteous and ready to attend to the needs of the participants if requested.
4. Staff must be fully geared with facemask, face shield, gloves or PPE (if available).

Beverage:

Snacks

1. Bottled juice for 100 pax.
2. With buffer for 5 pax

Lunch

1. 8 oz. bottled mineral water, 8 oz. soft drinks, with buffer for 2 pax

Meals and Snacks:

1. Snacks should be packed
2. Lunch is served hot, following the menu, fresh and hot.
3. Should be with complete condiments (gravy should be hot with extra)
4. Of good quality and quantity. Should be fresh. Meat should not be frozen for a long time.

Utensils:

1. Plates should be clean/dry and spoons should be sterilized (wrapped if plastic spoons)
2. With table napkins

Prepared: