Republic of the Philippines

Department of Education
Cordillera Administrative Region
**DIVISION OF BAGUIO CITY**
#82 Military Cut-Off, Baguio City

**RIZAL NATIONAL HIGH SCHOOL**

# REQUEST FOR QUOTATION

Standard Form No.:SF GOOD 60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit:
PR No.: 2021-03-002
Quotation No.: 2021-03-02
Date: March 31,2021
ABC: Php 104,020

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than APRIL 7, 2021.

**NOEMI A. MAGCANTA**
School BAC Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

POSTED IN PHILGEPS

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|---|---|---|---|---|---|
| 1 | 10 | tubes | Master (Blue Duplicator, BPS-150) | | |
| 2 | 30 | bottles | Ink (Blue Duplicator, BPS-150) , 600ml | | |
| 3 | 250 | reams | Multipurpose Bond Paper (A4, 70gsm) | | |
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| | | | | **TOTAL** | |
| Purpose: For the reproduction of modules for the 3rd Quarter. | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
Tin

_____
Date/Telephone No.

Canvassed by: