



Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
E-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **Rizal Elementary School**
PR No.: **2021-03-014**
Quotation No.: **2021-03-0014**
Date: **March 17, 2021**
ABC: Php: **60,550.56**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 30, 2021.


MARIA MAGDALENA C. BALAO
School BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	22	tube	Riso FII Type Black		
2	8	roll	Riso Master 70/A4		
*Nothing Follows					
TOTAL					

Date of Event: March 2021

Purpose: For Reproduction of SLMs (Grade 4 - Arts, 5-6 -Physical Education)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No

Canvassed by: