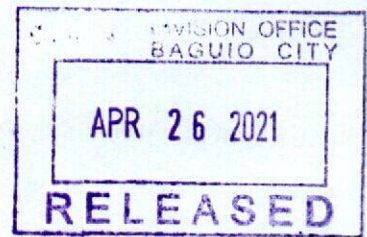




Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



APRIL 16, 2021

DIVISION MEMORANDUM  
No. 113, s. 2021

**VIDEO PRESENTATION OF INNOVATIVE PRACTICES**

To : CID and SGOD Chief Education Supervisors  
Public School District Supervisors  
Education Program Supervisors  
Public and Private School Heads and Administrators  
All Others Concerned

1. In line with the implementation of the 2020 Basic Education Learning Continuity Plan (BE-LCP), a virtual knowledge sharing series of best practices on the multiple learning delivery modalities of all public, and interested private schools with the theme, **“SDO Baguio: Go Blended Towards a Smart City”** are requested to submit a 5-minute audio-video presentation on or before April 29, 2021 through the link provided at <https://depedpines.com/>.
2. This activity aims to:
  - 2.1 serve as a platform for learning of best practices from other schools for benchmarking,
  - 2.2 profile innovative practices of schools along with the multiple learning delivery modalities,
  - 2.3 establish partnership and collaboration between and among schools, and
  - 2.4 demonstrate the practice of school-based management amid pandemic
3. To ensure quality video presentation, the following guidelines on AVP Production Format should be taken into consideration which are as follows:
  - 3.1 Must be at least HD 720p (1280x720pixels) in MP4 format.
  - 3.2 Must not exceed 5 minutes.
  - 3.3 No use of copyrighted music.
  - 3.4 Must be with clear narration (no background noise, record narration in a silent space/area).
  - 3.5 Avoid long blocks of text.
  - 3.6 Avoid flashy transitions (fade in, fade out transition is recommended).
  - 3.7 No text to speech.
  - 3.8 Consider transition timing and readability of texts/captions.
  - 3.9 Intro must not exceed 10 seconds.
  - 3.10 For easier preparation, first draft a script, record narration then set/layout relevant images and video clips accordingly.
  - 3.11 Use of overlays, green screens, sound and video fx, storytelling, vlogging and other elements and techniques for effective presentation is highly encouraged.
4. Participants per batch are the public elementary and secondary school heads, assistant school heads, head teachers, grade level coordinators, interested administrators of private schools in the district, reactors and synthesizers (See Enclosure 1 for the list of participants per batch).



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5. Each school is required to prepare a 5- minute audio-video presentation essential and crucial elements as follows:
  - 5.1 conduct of teaching and learning,
  - 5.2 conduct of delivery and retrieval,
  - 5.3 conduct of assessment,
  - 5.4 provisions of interventions/ strategies to learners who did not meet expectations and with incomplete grades,
  - 5.5 provision of technical assistance to schools, teachers, and learning support aides,
  - 5.6 practices of School-Based Management along with curriculum and instruction as regards to decision-making based on school context
6. Reactors and synthesizers will give their feedback based on the guidelines below (see Enclosure 2 for the reactor's marking sheet template).
  - 6.1 Guidelines for Reactors
    - a. Focus on description rather than judgement.
    - b. Focus on observation rather than inference.
    - c. Share both positive and constructive specific points of the presentation.
    - d. Focus on the most important points to be improved.
    - e. Feedback should be specific and clear.
  - 6.2 Guidelines for Synthesizers
    - a. Summarize briefly all presentations.
    - b. Discuss similarities and differences between and among the presentations in a way that the synthesis is as informative as possible.
    - c. Conclude the presentations by reminding the viewers of the most significant themes and the way they connect to the overall topic-innovative practices on the implementation of multiple learning delivery modalities.
7. The Public School District Supervisors will coordinate the activity of their respective districts.
8. Immediate and wide dissemination of this Memorandum is desired.

**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

For the SDS:

  
**CHRISTOPHER C. BENIGNO**  
OIC-Assistant Schools Division Superintendent





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Enclosure 1

**PARTICIPANTS PER BATCH**

Batch/ Schedule	Presenters	Batch Managers	Reactors	Synthesizers
Batch 1 (District 1)  May 6, 2021 9:00AM	1. Rizal ES	EPS: Nora Dalapnas	Proserpina M. Estacio	Juliet Sannad CID Chief
	2. Baguio Country Club Village ES		Ellen Grande	
	3. Gibraltar ES		Maria O. Palsi	
	4. Lindawan ES	PSDS: Lourdes Lomas-e	Cynthia P. Vitagan	Arthur Tiongan SGOD Chief
	5. Manuel L. Quezon ES		Helen C. Acop	
	6. Lindawan NHS		Brenda M. Cariño	
	7. Rizal NHS		Jesusa R. Yadao	
Batch 2 (District 2)  May 6, 2021 1:00PM	1. Fort Del Pilar ES	EPS: Lillian Pagulongan	Teodora Botis	Juliet Sannad CID Chief
	2. Happy Hollow ES		Jackson Caya-os	
	3. Kias ES		Luz F. Soriano	
	4. Springhills ES	Rommel M. Manzano	Arthur Tiongan SGOD Chief	
	5. BCNHS- Fort Del Pilar Annex	PSDS: Simeon Yangyang		Felto Agpawa
	6. Happy Hollow NHS	Whitney A. Dawayen		
Batch 3 (District 3)  May 7, 2021 9:00AM	1. Camp7 ES	EPS: Marilyn Api-it	Remedios P. Quiño	Juliet Sannad CID Chief
	2. Loakan ES		Nancy D. Dumalili	
	3. Laurel ES		Juliet R. Mamaril	
	4. SPED Center		Victor Valdez	
	5. Mil-an NHS	PSDS: Virginia Alindayo	Erwin Robert D. Allaga	Arthur Tiongan SGOD Chief
	6. BCHS-Main		Jane Marie M. Ngolab	
	7. Hillside Annex		Edward C. Vicente	
	8. Baguio Achievers' Academy		Nixon C. Elahe	
Batch 4 (District 4)  May 7, 2021 1:00PM	1. Brookspoint ES	EPS: Lolita Manzano	Esther K. Lilitit	Juliet Sannad CID Chief
	2. Don Mariano Marcos ES		Alice B. Masidong	
	3. Dona Nicasia J. Puyat ES	PSDS: Virginia Alindayo	Jeanette T. Lacana	Arthur Tiongan SGOD Chief
	4. Dona Aurora ES		Maribeth A. Cuaresma	
	5. Apolinario Mabini ES		Lillie A. Vinluan	
	6. Dona Aurora NHS		Leonardo Zambrano	

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	7. Baguio City Science Foundation		Jayrerose Guevara	
Batch 5 (District 5)  May 11, 2021 9:00AM	1. Adiwang ES	EPS: Francisco Copsiyan	Jerry Walsiyen	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Crystal Cave ES		Ligaya Annawi	
	3. Dontogan ES		Rosie Beel A. Marzo	
	4. Manuel A. Roxas ES	PSDS: Lourdes Lomas-e	Marilyn S. Tami-ing	
	5. Sto. Tomas ES		Joseph Estigoy	
	6. Roxas NHS		Marilou T. Gomeyac	
	7. Sto. Tomas NHS		Marcial Lami-ing	
Batch 6 (District 6)  May 11, 2021 1:00PM	1. Aguinaldo ES	EPS: Niño Tibangay	Brigitte Y. Galong	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Baguio Central School		Sosimo B. Leal	
	3. Dominican Mirador ES		Rose Melody M. Flores	
	4. Josefa Cariño ES	PSDS: Lourdes Lomas-e	Octavia Pedro	
	5. San Luis ES		Gloria Catiyan	
	6. Dominican Mirador NHS		Danilo P. Gayao	
	7. Pines City NHS		Nickcarter C. Gonzalo Jr.	
Batch 7 (District 7)  May 13, 2021 9:00AM	1. Elpidio Quirino ES	EPS: Marina Tabangcura	Philip Sagalla	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Irisan ES		Leonila C. Catungal	
	3. Quezon Hill ES		Elizabeth T. Espinosa	
	4. San Carlos Heights ES	PSDS: Santiago Bugtong	Wilma S. Biteng	
	5. Baguio City Science NHS		Ester L. Gallotan	
	6. Irisan NHS		Rosalia A. Ocyaden	
	7. Quezon Hill NHS		Rosanna D. Dizon	
Batch 8 (District 8)  May 13, 2021 1:00PM	1. Bonifacio ES	EPS: Armi Victoria Fiangaan	Arlito Pecay	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Fairview ES		Corazon C. Amlag	
	3. Holy Ghost Extension ES		Gemma N. Lomboy	
	4. Lucban ES		Ester Hydie L. Pucdihon	
	5. Pinsao ES	PSDS: Brendalee Awingan	Hermoso P. Bunnol	
	6. Guisad Valley NHS		Rey D. Gapsin	
	7. Pinsao NHS		Ma. Lourdes B. Dumpayan	

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Batch 9 (District 9)  May 18, 2021 9:00AM	1. Alfonso Tabora ES	EPS: Loida Mangangey	Jane L. Adolfo	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Magsaysay ES		Florida F. Cael	
	3. Pinget ES		Castro P. Canuto	
	4. Quirino Hill ES	PSDS: Brendalee Awingan	Estrella B. Bullay	
	5. Magsaysay NHS		Julia A. Biligan	
	6. Pinget NHS		Maria Joan D. Andayan	
Batch 10 (District 10)  May 18, 2021 1:00PM	1. Bakakeng ES	EPS: Maryjane Malihod	Amalia K. Micklay	Juliet Sannad CID Chief  Arthur Tiongan SGOD Chief
	2. Doña Aurora H. Bueno ES		Valeriano B. Accad	
	3. Pacday Quiño ES		Marie D. Sillatoc	
	4. San Vicente ES	PSDS: Santiago Bugtong	Annie Laurie W. Bisquera	
	5. Bakakeng NHS		Jayrerose S. Guevara	
	6. Joaquin Smith NHS		Lucia T. Casim	
	7. San Vicente NHS		Riona B. Copiling	

**Note:** Interested private schools will join in the district where they belong.

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Enclosure 2.

**REACTOR'S MARKING SHEET**

**School/Presenter:** \_\_\_\_\_

**District:** \_\_\_\_\_

**A. Category of school.** Check the corresponding category of the school based on the number of teachers

Category (Elementary)	Category (Secondary)
Small School (9 teachers and below)	Small School (9 teachers and Below)
Medium School (10-29)	Medium School (10-25)
Large School (30-50)	Large School (26-50)
Mega School (51 and above)	Mega School (51 and above)

**B. Learning Delivery Modalities implemented by the school**

Check the corresponding learning delivery modality of the school.

Learning Delivery Modalities	Description
<b>a. One- way MDL-P</b>	<b>Modular Distance Learning</b> using print modules <b>without</b> online and/or cellphone interaction between teacher and learner
<b>b. Two-way MDL-P</b>	<b>Modular Distance Learning</b> using print modules <b>with</b> online and/or cellphone interaction between teacher and learner
<b>c. One- way MDL-D</b>	<b>Modular Distance Learning</b> using digital modules <b>without</b> online and/or cellphone interaction between teacher and learner
<b>d. Two- way MDL-D</b>	<b>Modular Distance Learning</b> using digital modules <b>with</b> online and/or cellphone/ interaction between teacher and learner
<b>e. ODL-</b>	<b>Online Distance Learning without</b> printed modules







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**C. Practices Relative to the Learning Delivery Modality**

List the practices of the school and your observations under each element.

Elements	Practices	Observations
a. Curriculum and learning		
b. conduct of delivery and retrieval		
c. conduct of assessment		
d. provisions of interventions/Strategies to learners who did not meet expectations and with incomplete grades		
e. provision of technical assistance to schools, teachers, and learning support aides,		
f. practices of School-Based Management along with curriculum and instruction as regards to decision-making based on school context		

