



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

Dec. 23, 2019

**HEXACOM ENTERPRISES**  
Baguio City

Dear *Sir/Ma'am*:

We are pleased to notify you that your price quotation and proposal for the procurement of Equipments for the use of Administrative Office in the amount of PHILIPPINE PESOS **Forty Eight Thousand Five Hundred Fifty Pesos Only (Php 48,550.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

**CONFORME:**

\_\_\_\_\_  
(Signature Over Printed Name)

1/30/2020

\_\_\_\_\_  
(Date)

12/23/19  
/pjn/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
*# 82 Military Cut-Off, Baguio City*



## NOTICE TO PROCEED

Dec. 27, 2019

### HEXACOM ENTERPRISES

Baguio City

Dear Sir/Ma'am:

This refers to our award of contract to your company for the procurement of Equipment for the use of Administrative Office in the amount of PHILIPPINE PESOS **Forty Eight Thousand Five Hundred Fifty Pesos Only (Php 48,550.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

### CONFORME:

\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

12/27/19  
/pjr/



# Quality Form

## BAC Resolution



Document Code: TLF-OSDS-  
BAC-007  
Revision: 00  
Effectivity date: 08-20-2018

Name of Office:  
**OSDS-BAC**

### RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

**WHEREAS** the BAC received a request for the procurement of mobile pedestal, swivel chair and HP Netbook for Administrative Office use with an Approved Budget for the Contract (ABC) of **Forty Nine Thousand Pesos only (₱ 49,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of mobile pedestal, swivel chair and HP Netbook for Administrative Office use;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 19, 2019, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**FERNANDO B. ELEPONGA**  
BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
BAC Member

**BELEN TOMIN**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
Schools Division Superintendent

Approved on 12-19-19  
(date of approval)