



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
SCHOOLS DIVISION BAGUIO CITY  
District V  
**MANUEL A. ROXAS ELEMENTARY SCHOOL**  
North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

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**NOTICE OF AWARD**

**MMJ PHOTOCOPY CENTER**  
Lower General Luna Road, Baguio City

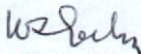
Dear *Mrs. Dacaimat*:

We are pleased to notify you that your price quotation and proposal for the reproduction of modules for quarter 3 week 1 to 8 for the month of April in the amount of PHILIPPINE PESOS **Fifty Eight Thousand One Hundred Sixty pesos only (Php58,160.00)** inclusive of appropriate taxes and fees, has been accepted.


Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**WILMA S. BITENG, EdD**  
*School Head*

**CONFORME:**

  
JULIET A. DACAIMAT

(Signature over Printed Name)

(Date)

*03-25-2021*



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
SCHOOLS DIVISION BAGUIO CITY  
District V  
**MANUEL A. ROXAS ELEMENTARY SCHOOL**  
North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

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**NOTICE TO PROCEED**

**MMJ PHOTOCOPY CENTER**  
Lower General Luna Road, Baguio City

Dear Mrs. Dacaimat:

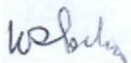
This refers to our award of contract to your company for the reproduction of modules for quarter 3 week 1 to 8 for the month of April in the amount of PHILIPPINE PESOS **Fifty Eight Thousand One Hundred Sixty pesos only (Php58,160.00)** inclusive of appropriate taxes and fees.


In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**WILMA S. BITENG, Ed.D.**  
Principal II

**CONFORME:**  
  
JULIET A. DACAIMAT  
(Signature over Printed Name)  
03 - 20 - 2021  
(Date)



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Division of Baguio City  
**MANUEL A. ROXAS ELEMENTARY SCHOOL**  
 North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

**PURCHASE ORDER**  
MANUEL A. ROXAS ELEMENTARY SCHOOL  
 Entity Name

Supplier : <b>MMJ PHOTOCOPY CENTER</b>	P.O. No. : _____
Address : <b>Lower General Luna Road, Baguio City</b>	Date : <b>March 26, 2021</b>
TIN : _____	Mode of Procurement : _____

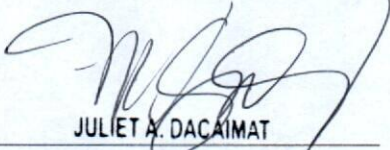
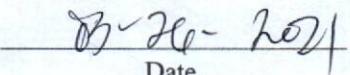
Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

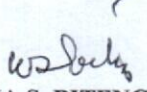
Place of Delivery : <b>Manuel A. Roxas Elementary School</b>	Delivery Term : _____
Date of Delivery : <b>March 31, 2021</b>	Payment Term : _____

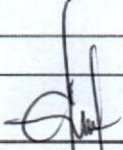
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	reproduction of modules (Basic Education Continuity Plan) Quarter 3 week 1 to 8	116,320	0.50	58160.00

**(Total Amount in Words)** Fifty Eight Thousand One Hundred Sixty pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:   
**JULIET A. DACAIMAT**  
 Signature over Printed Name of Supplier  
  
 Date

Very truly yours,   
**WILMA S. BITENG, Ed.D.**  
 Signature over Printed Name of Authorized Official  
 Principal II  
 Designation

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	Amount : _____



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Cordillera Administrative Region  
SCHOOLS DIVISION BAGUIO CITY  
District V

**MANUEL A. ROXAS ELEMENTARY SCHOOL**  
North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 08, S. 2021**

**RESOLUTION RESORTING TO ALTERNATIVE METHOD OF PROCUREMENT**

**WHEREAS** the BAC received a request for the "reproduction of modules (Basic Education Learning Continuity Plan) quarter 3 week 1 to 8, short, 70 gsm, back to back" with Approved Budget for the Contract (ABC) of Fifty Eight Thousand One Hundred Sixty pesos only (Php58,160.00) (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of Negotiated Procurement – Small Value Procurement to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE, We**, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of Negotiated Procurement – Small Value Procurement for the "reproduction of modules (Basic Education Learning Continuity Plan) quarter 3 week 1 to 8, short, 70 gsm, back to back";

**RESOLVED FINALLY**, to post this Resolution at the Division Office Website, PhilGEPS, and other conspicuous place at the premises of Manuel A. Roxas Elementary School.

March 24, 2021, Manuel A. Roxas Elementary School, North Sto. Tomas Road, Sto. Rosario Valley, Baguio City.

**VIRGIE D. VALLE**  
BAC Vice-Chairperson

**BELLA B. COPES**  
BAC Member

**BENILYN J. DOMANOG**  
BAC Chairperson

**MARITES E. MAON**  
BAC Member

**AGUSTINA A. PERIA**  
BAC Member

**AGUSTINE P. DANIEL**  
BAC Member

**APPROVED:**

**WILMA S. BITENG, EdD**  
School Principal – II

Approved on March 24, 2021