



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT SIX
JOSEFA CARIÑO ELEMENTARY SCHOOL
E. YANDOC STREET, BAGUIO CITY

NOTICE OF AWARD

MR. RANNY JIMENEZ
PRINT Expert.com
#43 Calderon st., Baguio City

Sir:

We are pleased to notify you that your price quotation and proposal for the procurement of our supplementary materials for Office and School Supplies 2020 - 2021 in the amount of **One Hundred Sixty Thousand Three Hundred Twenty Pesos (Php 160,320.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.


CASTRO P. CANUTO
Principal II

CONFORME:


PRINT EXPERT.COM
(Signature Over Printed Name)

Date: 01-13-21



JOSEFA CARIÑO ELEMENTARY SCHOOL
Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442 - 3149
Email: josefacarinoelemschool@gmail.com



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F. YANDOC STREET, BAGUIO CITY

NOTICE TO PROCEED

MR. RANNY JIMENEZ

PRINT Expert.com

Noble Building 3 Calderon st., Baguio City

Sir:

This refers to our award of contract to your company for the procurement of our supplementary materials for Office Supplies and School Supplies 2020 - 2021 in the amount of **One Sixty Thousand Three Hundred Twenty Pesos (Php 160,320.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the said materials be delivered immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

CASTRO P. CANUTO

Principal II

CONFORME:

PRINT EXPERT COM
(Signature over Printed Name)


Date: 4-13-21



JOSEFA CARINO ELEMENTARY SCHOOL
Address: F. Yandoc St., Baguio City
Telephone No.: (074) 442 - 3149
Email: josefacarinoelemschool@gmail.com



PURCHASE ORDER
 Department of Education
 Cordillera Administrative Region
DIVISION OF BAGUIO CITY
JOSEFA CARIÑO ELEMENTARY SCHOOL
 Yandoc st., Baguio City

Supplier : <u>PRINT EXPERT.COM</u>		P.O. No. : <u>2021-04-012</u>			
Address : <u>Noble Building 3 Calderon st., Baguio City</u>		Date : <u>April 13, 2021</u>			
TIN : <u>934-202-142-000</u>		Mode of Procurement :			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Josefa Cariño Elementary School</u>		Delivery Term : <u>Door to Door</u>			
Date of Delivery :		Payment Term : <u>Check</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	Bondpaer, Multi-Purpose Copy (A4); 70gsm (210mm x 297mm) KINDERGARTEN MTB-MLE (Grade I -Grade III) Filipino (Grade I -Grade III) English (Grade I -Grade III) Mathematics (Grade I -Grade III) Science & Health (Grade III) Araling Panlipunan (Grade I -Grade III) ESP (Grade I -Grade III) EPP (Grade IV -Grade V) TLE (Grade VI) Music (Grade I -Grade III) Arts (Grade I -Grade VI) Physical Education (Grade I -Grade VI) Health (Grade I -Grade III) ... NOTHING FOLLOWS...	1002	P160.00	P160,320.00
One Hundred Sixty Thousand Three Hundred Twenty Pesos					P160,320.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme: <div style="text-align: center;">  PRINT EXPERT.COM Signature over Printed Name of Supplier <u>4-13-21</u> Date </div>					
Fund Cluster : _____		02-101101-2021-02-0017/ 02-101101-2021-02-00286/ ORS/BURS No. : <u>02-101101-2021-03-00372</u>			
Funds Available : _____		Date of the ORS/BURS: <u>3/12/21</u> Amount : <u>486,322.00</u>			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit <u>July 4/13/21</u>					



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 District Six
JOSEFA CARIÑO ELEMENTARY SCHOOL
 Yandoc St., Baguio City



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 12, S. 2021

RECOMMENDING THE AWARD OF CONTRACT THROUGH SMALL VALUE PROCUREMENT TO PRINT EXPERT.COM FOR THE INSTALLATION OF MATERIALS FOR OFFICE AND SCHOOL SUPPLIES 2020 - 2021 AT JOSEFA CARIÑO ELEMENTARY SCHOOL.

WHEREAS the school prepared the Purchase Request (P.R.) for the installation of Materials for Office and School Supplies with an Approved Budget for the Contract (ABC) of **One Hundred Sixty-Five Thousand Three Hundred Thirty Pesos only (P165,330.00)** (Annex A);

WHEREAS on April 5, 2021 the School – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
Qadar Souvenir's & General Merchandise	₱ 162,324.00
Rianella Printing Press	₱ 160,320.00
COKINS E' VERYWEAR & GEN. MERCHANDISE	₱ 160,320.00
PRINT EXPERT.COM	₱ 160,320.00

WHEREAS the proposal of **PRINT EXPERT.COM** is found to be the most compliant with the PR, and its price quotation amounting **One Hundred Sixty-Five Thousand Three Hundred Thirty Pesos only (P165,330.00)** calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC Shall recommend the award of the contract to the head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration for the foregoing. **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the School Principal the **AWARD of CONTRACT** via Negotiated Procurement – Small Value Procurement to **PRINT EXPERT.COM** for the installation of Materials for Office and School Supplies 2020 - 2021 in the amount of **One Hundred Sixty-Five Thousand Three Hundred Thirty Pesos only (P165,330.00)**

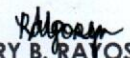
RESOLVED, this 13th day of February 2021, Josefa Cariño Elementary School, Baguio City.

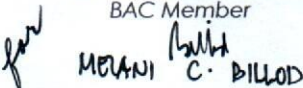

CHARITO T. FERNANDEZ
 BAC Chairperson


RHODORA B. ESTOLERO
 BAC Vice-Chairperson

MARY ANN R. BUNNOL
 BAC Member


MARISSA J. JORVINA
 BAC Member


MARY B. RAYOSEN
 BAC Member


MERANI C. BILLOD

APPROVED:


CASTRO P. CANUTO
 Principal II
 Approved on 4-13-21